



Advertisement

Position: Business Investment Intern

Location: Monrovia-regular visits to Maryland

Partners in Health (PIH) is a nonprofit organization whose mission is to provide quality health care for the poor and marginalized in Haiti, Rwanda, Lesotho, Malawi, Peru, Mexico, Russia, Dominican Republic, and the Navajo Nation. In addition, PIH has a growing network of affiliated organizations and initiatives in several other countries, including Nepal, Burundi, Mali, Liberia, and Togo. Through service delivery, training, advocacy and research, PIH works around the globe to bring the benefits of modern medical science to those most in need of it, to serve as an antidote to despair, and inspire others to do the same.

This is an exciting time for PIH. We are taking on immense challenges in West Africa, and a newfound visibility has brought the opportunity to influence great change in the region. In Liberia, Partners in Health is working with the Liberian Ministry of Health and other grass-roots, national and international NGOs to build on the lessons learned from the Ebola epidemic and strengthen the Liberian health system. PIH seeks individuals committed to the PIH mission and values to join the team.

PIH's Business Investment Program focuses on the economic development of the communities PIH operates in. The main goal of this program is to reduce poverty as the main determinant of the poor health. It looks to support new and existing small and medium enterprises in Maryland County that will be able to grow, provide jobs and improve lives of community members.

Overview of position

Under the general supervision and direction of the Business Investment Manager, the Business Investment Intern will work with local entrepreneurs, existing businesses and partners in order to identify and support economic opportunities in Maryland County. The following are the duties and responsibilities for this position:

Specific duties and responsibilities

- ❑ Support Business Investment Manager in driving the Business Investment program forward, including:
 - Being proactively engaged with the community to identify promising business ideas, entrepreneurs and partners;
 - Helping develop business ideas and draft business plans and financial models;

- Advising business owners on the matters of starting or running their business; providing skill development if needed;
- Supporting in managing budget and in other PIH compliance;
- Supporting in business registration and set up – for new enterprises;
- Supporting in developing loan agreements with selected entrepreneurs; providing loan management support;
- Proactively searching and liaising with partners;
- Helping developing communication materials related to the program.

Skills and experience

To be successful in this role, the ideal candidate must have:

- Bachelor Degree in Business Administration or Economics;
- 1-3 years of entrepreneurial or business consulting experience; understanding of Liberian business context and of business environment in the Maryland county;
- Critical thinking: ability to analyze large volumes of information, summarize, draw conclusions and make rational decisions;
- Research skills: ability to find needed information online or through offline sources;
- Strong numeric skills – experience with budgets and financial models;
- Strong communication and stakeholder management skills; interpersonal skills;
- Strong computer skills: Microsoft Office – Word, Excel, PowerPoint;
- Proficiency in both written and oral communication English;
- Ability to work effectively in multicultural teams;
- Ability to multitask and work under minimal supervision;
- Strong ability to plan, organize and meet deadlines;
- Adaptability to work in a rapidly changing environment.

Application procedures:

Interested applicants should submit their cover letters and functional resumes to the email address below stating the position they are applying for in the subject line or drop their application to the nearest PIH Liberia Office:

Email: PIHLiberiaHR@pih.org

Deadline for submission of applications is Wednesday, March, 24th 2017. Female candidates are encouraged to apply.

Partners in Health is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.