

## Job Vacancy Announcement

<b>Job Title</b>	Chief Information Officer		<b>Job code</b>	CIO
<b>Department</b>	IT	<b>Location</b>	Head Office	<b>Report to</b> CEO of the Bank / Management of AccessHolding

AccessBank Liberia Limited, The Microfinance Bank, is seeking to recruit qualified individual as **Chief Information Officer (CIO)**.

ABL is a part of a growing chain of international banks. Its shareholders are multinational entities including AccessHolding AG of Germany- a joint stock holding company, International Finance Corporation (IFC) - the private sector arm of the World Bank Group; African Development Bank- a development bank which aims at promoting economic and social development in Africa; and European Investment Bank - the long-term lending bank of the European Union.

The Bank is a fully-fledged commercial bank, offering in a transparent, professional and sustainable way appropriate financial services to the Liberian population.

The future CIO is required to support the Bank as a member of the Senior Management by developing, promoting and implementing the IT strategy of the Bank. This means that the candidate shall be able to translate, in a forward looking and strategic way, business requirements and business strategy into a strategy for technology and IT Operations. The CIO stands on the cross-roads of business and technology to identify and arrange solutions to address the change and challenges arising of operations, targets and strategy. The objective of establishing this position is that IT becomes a competitive asset and provides solutions to processes that are vital to the functioning of the bank.

With the Bank being a network bank of the AccessHolding of banks, and the Bank is being managed by LFS under a Management Services Contract, the CIO shall align the IT strategy and his/ her work also with the overall business and technology strategy of AccessHolding and the management and IT services provider LFS.

**Key Responsibilities include but not limited to:**

- Definition and implementation of Bank's IT Strategy in close alignment with management of the Bank and AccessHolding.
- Ensuring delivery of all IT infrastructure, IT Solutions and IT Operations services, identification and implementation of improvements
- Planning and management of the work of IT resources.
- Defining and implementing IT functional organizational structure and ensuring optimal staffing
- Assignment of duties and responsibilities to Head of IT Department and Information Security Officer.
- Ensure sufficient skill-set, availability of resources and succession planning within IT Department and Information Security Office
- Planning of annual IT budget with the support of Head of IT with the purpose to ensure delivery of IT Services at an optimal cost. Ensuring IT spending control including monthly review and reporting
- Responsibility for all IT projects and direct management of complex IT projects

- Management of in-house development of IT Solutions in line with AccessHolding Enterprise Architecture principles
- Management of deployments of AccessHolding global IT Solutions
- Ensuring compliance to AccessHolding's Enterprise Architecture, Information Technology, Information Security principles, policies and standards
- Ensuring compliance to Bank's policies, standards and procedures as well as local legislation and regulations
- Definition, implementation and control of internal Information Technology and Information Security standards, policies and procedures
- Revolving review of IT related business risk areas, derivation and introduction of related Measures.
- Conception of a business continuity plan and introduction of related procedures and measures
- Management of IT Team performance as well as performance of Information Security office and direct reporting to CEO of the bank.
- Procurement and Vendor Management of IT Services and Assets
- Assessment, negotiations and control external providers while meeting the budget targets

### **Necessary experience and knowledge**

- Master's Degree in business administration / economics or business information technology / information technology or comparable qualification
- At least 8 years' professional experience in a managing IT role or relevant senior IT position
- Evidence of sound experience in:
  - Aligning of business and IT in banking or financial services sector
  - Strategic and operational planning and controlling
  - Management of IT Operations, IT Infrastructure and Development
  - Project management and delivery on scope, time and budget
  - Supporting, initiating and implementing organizational change
  - Driving for results and moving company forward
- Fluency in English is a must and knowledge of local language would be a plus
- Experience in selecting providers and negotiating contracts, procurement
- Suitable leadership skills
- Willingness to travel internationally

### **Desired experience and knowledge**

- Knowledge of Microfinance, digital channels and banking solutions would be an asset
- Knowledge of accounting and/or finance would be a plus
- Experience of working internationally would be an asset
- Experience in effective vendor management and controlling of service partners
- MBA, ITIL, Cobit or ISO certifications would be a plus

If you are interested and fulfill the above mentioned requirements, please send your application, as well as your cover letters and CV including testimony of all relevant documents to the Human Resources Department, AccessBank Liberia, The Microfinance Bank, 20th Street Sinkor; Monrovia-Liberia or email us on [hr@accessbank.com.lr](mailto:hr@accessbank.com.lr)

Closing date for the vacancy is **Monday, May 29, 2017 5:00p.m.**

**Please note that only short-listed candidates will be contacted**