



**REPUBLIC OF LIBERIA  
MINISTRY OF HEALTH**

**EXPRESSION OF INTEREST FOR THE RECRUITMENT OF INDIVIDUAL  
CONSULTANT TO CONDUCT RESEARCH FOR PUBLIC HEALTH POLICY STUDY FOR  
THE MINISTRY OF HEALTH**

**Ref. #: IFB No. MOH/RP-DHS/QBS/001/2016/2017 Released: January 23, 2017**

**REQUEST FOR EXPRESSION OF INTEREST**

**Introduction and Background**

1. The Government of Liberia through the Ministry of Health received funding from the Global Fund to conduct a public health policy study.
2. In order to fulfil this agenda, the Ministry is soliciting expression of interests from qualified firms with the required expertise and experience in conducting public health policy study.
3. The Ministry of Health through its National Health Policy (2011-2021) encourages a culture of inquiry to find innovative ways to improve and strengthen health care service delivery. A Research for Health Policy is designed to promote health research activities to include multiple sectors and disciplines. The document ensures networking and greater collaborations amongst stakeholders; and it will help to inform policymakers in government on evidence-based health research. The purpose of the Research for Health Policy is to establish a framework within all health-related research initiatives are conducted under the auspices of the Ministry of Health, Republic of Liberia. The Ministry of Health is committed to advancing beneficial research for the improvement of Liberia's health sector and the intent of this policy is to direct the promotion, implementation, management and utilization of research for health findings.

**4. Objectives of the Assignment**

The mission of this Research for Health Policy is to promote research initiatives for the improvement of health service delivery in Liberia. In fulfilment of this mission, the following goals are advanced:

- To promote the culture of research in health;
- To promote innovation in Liberia's healthcare delivery system;
- To encourage evidence-based health research for informed policy;
- To develop a coordinated and well-funded research for health agenda.

**4.1 Specific Objectives**

- To achieve this main purpose, the development process will focus on the following specific objectives:
- To establish a scope for a health research that would ensure the quality, impact and accuracy of the research;
- To integrate health research process by setting research priorities that would guide health research initiatives;
- To ensure equity by linking resources to national priorities;
- To use monitoring and evaluation to improve the accuracy, quality and impact of health research;
- To build full capacity for health research in relevant institutions; and stimulate interest for health research within decision makers;

- To develop a communications strategy for the sharing of health research information for the benefits of the public;
- To establish a network amongst stakeholders in health research;
- To promote innovation and improve competitiveness in health and health related service delivery.

## **5. Scope of work:**

To achieve the objectives listed above, the development process will entail:

- Producing an inception report (with a detailed work plan) for the assignment;
- Gathering and reviewing relevant literature (particularly literature related to the research for health and the health sector);
- Compiling a comprehensive situational analysis report to inform stakeholder consultations and ultimate policy formulation;
- Reviewing the research for health component of the Health Sector Strategic Plan;
- Synthesizing primary and secondary data collected to address the objectives of the policy formulation exercise;
- Development of a national policy on research for health;
- Development of a coasted strategic plan to implement the policy on research for health;
- Presenting draft documents to key stakeholders within the health sector through meetings and workshops; and
- Incorporating comments as necessary and finalizing documents accordingly.

## **6. Activities to be done by the Research Team**

The research team, not the consultant, will do the following activities:

- Organizing workshop(s) for consultations and validations
- Developing guidelines and tools to guide stakeholder discussions during consultations;
- Compilation of a comprehensive report on consultations documenting people's views and aspirations.

## **7. Key Deliverables**

The consultant is expected to produce the following deliverables:

- An Inception Report;
- A comprehensive situational analysis report on research for health policy;
- A comprehensive report on the review of the research for health component of the Health Sector Strategic plan;
- Support the design and facilitate in-house events (e.g. workshops, away days) as required.
- Development of the Research for Health Policy document; and
- A coasted Research for Health Strategic Plan(2017-2022)

## **8. Key Qualification, Experience and Skills**

The consultant should be a highly knowledgeable person on policy and strategic plan development. He/she must have solid understanding of the Health Sector in Liberia. In addition, the consultant should possess the following skills and competencies:

- At Master's degree in public health or other relevant field of study
- Proof of experience in policy development
- Broad knowledge and understanding of the key developmental issues in Liberia;
- Minimum of 8 years experience in policy development and strategic planning within the health sector;
- Good analytical and report writing skills;
- Fluent in spoken and written English;

- Good communication and facilitation skills;
- Good interpersonal skills; and
- High computer literacy;

## 9. Timing and Duration

The assignment is estimated to commence in November 2016, to be completed within a period of 40 working days. This does not include activities under 4.1 above.

## 10. Documents to be submitted

1. Curriculum Vitae including experience in similar projects, and Names/Contact Details of 3 referees;
2. Proposed work plan including timeline for completion of work.

Only shortlisted candidates/Consultants will be invited for interview.

Interested Individual Consultant may obtain further information from the address below and deliver their Expression of Interest (EOI) written in English, enclosed in an envelope clearly marked: “ **Expression of Interest for the Recruitment of Individual Consultant to Development a Research for Public Health Policy Development** “ Ref: **IFB No: MOH/RP-DHS/QBS/001/2016/2017** and drop in the tender box situated on the ground floor or electronically transmitted by the deadline specified above to: [proumohsw@gmail.com](mailto:proumohsw@gmail.com) no later than **Monday, 13<sup>th</sup> February 2017 @ 2:00 PM/ 14: 00 GMT.**

Proposal must be clearly marked “Individual Consultant: **Research for Public Health Policy Development**

The address is stated below:

Jacob L.N Wapoe  
 Director of Procurement  
 Ministry of Health  
 Congo Town, Room#140 or via email: [proumohsw@gmail.com](mailto:proumohsw@gmail.com)

**This Expression of Interest can also be found on:**

- i. [www.emansion.gov.lr](http://www.emansion.gov.lr)

Signed by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
**Director of Procurement Deputy Minister for Admin.**