



J-Palm Liberia is a consumer goods company that produces and sells natural cosmetics products like Kernel Fresh made from fresh palm kernels. J-Palm Liberia currently has a vacancy for **Retail Sales Coordinator**. Deadline is **Friday July 20, 2018 at midnight**. Applicants are evaluated on a 'first come, first served' basis; interested candidates should apply as soon as possible.

Job summary:

We are looking young people who have an entrepreneurial spirit and are looking for income earning opportunities. The Retail Sales Coordinator will market J-Palm's products to retail stores such as supermarkets, pharmacies and community shops within a specific territory defined by the Sales Manager.

Job Responsibilities:

- Market products to new outlets everyday, based on targets set by the Company
- Solicit feedback from outlets, and handle issues in a courteous, prompt manner in order to maintain a loyal partnership with all outlets
- Supply stores with the products they need in the amounts they order on their regularly scheduled delivery day
- Meet sales goals set with a supervisor every months to guarantee that your territory is growing appropriately and sales goals are being met.
- Deliver J-Palm Liberia products from the warehouse to the outlets, loading and unloading whenever necessary.
- Learn the company's sales policies and procedures and work within them, whether you are in the office, at the warehouse or delivering goods to a customer.
- Build strong relationships with your customers in a fast-paced, constantly moving environment.

Requirements

- High school diploma or equivalent education
- Ability to ride a motorcycle
- Experience in the customer service industry is a plus, but not necessary
- Valid driver's license or riders' permit

How to apply: Email your CV to jpalmiberia@gmail.com.

Deadline: Friday July 20, 2018 at 11:59pm