



**Vacancy Announcement: LACC/SECRETARIAT-2017**

Position:	Legal Counsel
Department:	Legal Unit
Contract /Employment type:	Contractual (2 persons)
Duration:	Six Months (renewal based on availability of funds and performance)
Application period:	5 - 18 January 2017
Starting date :	Immediately

**Females candidates are encouraged to apply**

**Organizational Context**

Under the direct guidance and supervision of the In – House Legal Counselor, the Legal Counsel will perform the following duties.

**Functions / Key Results Expected**

- Serve as the Legal Adviser to the Commission;
- Liaise with and provide legal assistance and on-going advice to all Officers in the Enforcement Division in the conduct of investigation;
- Provide Legal Opinions and Briefs on Investigation Dockets;
- Liaise closely with the Ministry of Justice to follow up on cases on docket for prosecution;
- Serve as legal Counsel of LACC to prosecute offenders who for any reason(s) may not be prosecuted by the Ministry of Justice;
- Supervise the care and handling of prisoners and witnesses;
- Assist with the handling of Appeals;
- Liaise with investigation and Assets Recovery and MLA Section in providing legal advice on asset recovery and mutual legal assistance;
- Continuously remain in contact with witnesses and ensure their legal protection and care;
- Assist in ensuring the conduct and discipline of all Officers of all Sections of the Division of Enforcement;



- Be a member of and attend the LACC tasking and Coordination Committee Meetings and attend the LACC Management Board Meetings when required;
- Work with the Enforcement Division Manager in preparing Divisional budget;
- Assist the Program Manager in preparing quarterly, semiannual or Annual Reports for the Division;
- Undertake other duties and responsibilities as may be assigned from time to time for the smooth implementation of LACC objectives.

### **Competencies/ Experience**

- Substantial knowledge and experience in the Liberian Justice System ;
- Ability to conduct Criminal prosecutions;
- Some knowledge of International Law especially in Asset Tracing and Mutual Legal Assistance International Treaties and Protocols;
- Understanding of planning and programme development;
- Ability to coordinate teamwork and to work closely with government institution, especially the Ministry of Justice, the Liberia National Police and other Law Enforcement Institution;
- Computer literate with excellent writing, negotiation and communication skills;
- Have an understanding of the Liberian economic, political and social systems.

### **Qualifications and Experience**

- A University Degree in Law;
- A member of the Liberian National Bar Association;
- A minimum of 5 years continuous experience as a practicing lawyer, with a bias to criminal prosecution;
- Attorney-at-Law or Counsellor of the Supreme Court Bar;

Please address all applications and submit to:

Human Resources Officer  
Liberia Anti-Corruption Commission  
Congo Town Back Road Oldest Congo Town  
Monrovia, Liberia

Please note that only short-listed applicants will be contacted