



## **Background and Purpose**

For more than 10 years, The Carter Center has worked to build peace and prevent violence by helping the government ensure justice for all Liberian citizens, not just those who can afford it. At the invitation of the government, The Carter Center has since 2006 implemented an Access to Justice Project to help address critical needs, particularly focusing on historically marginalized rural communities. Over time, this innovative project has expanded, partnering with government and civil society to deliver sustained impact.

The Carter Center is currently completing a 33-month project (January 1, 2016 – September 30, 2018) entitled “Access to Justice in Liberia” (A2JP) with funding from the USAID. As required by the grant agreement, a final evaluation is to be completed and submitted to USAID. The purpose of the final evaluation is to assess the Access to Justice Project from January 1, 2016 through June 30, 2018, in order to determine the extent to which key objectives and targets were achieved.

The objectives of the project are as follows:

1. Improving the provision of free legal information and dispute resolution;
2. Strengthening the capacity of traditional leaders to advance good governance;
3. Supporting a policy framework to increase access to justice at a community level.

The Carter Center is seeking an external consultant to conduct the final evaluation and to write a report on the evaluation’s findings. The final evaluation will comment upon the successes and challenges of the program throughout the three years of implementation. The evaluation will utilize a mixed methods approach triangulating quantitative analysis to assess impact based on previous baseline data, qualitative analysis to gain narrative commentary, and a document review. The strategic relevance of the program should be assessed. The evaluation will also assess whether the program has achieved intended results and impacts, the sustainability after the program has ended, the need for and appropriateness of future related work, and the lessons learned. The evaluation will report on results that are in line with the outputs and outcomes in the results framework. The evaluation will review whether the program has been cost effective and will also assess the program M&E framework including the adequacy of indicators. A sample design is appended as an example for understanding but is not meant as a specific template. The proposal should include the consultant’s best thinking and innovative approaches within the constraints of budget and time.

The evaluation will build from a prior evaluation conducted to assess work for the period 2014-2016. The evaluation will draw on a separate independent evaluation conducting in 2018 that assessed the project’s effectiveness in contributing to Election Violence Prevention, a particular and additional component of the 2017 work plan.

Questions may include, but are not limited to:

*Objective 1:*

1. Are citizens within communities targeted by CJAs more knowledgeable about the law and their rights than the general population?
2. How is the relationship between the CJAs and their communities, formal justice actors and informal justice actors?
3. What is the reach and impact of civic education programming?
4. Did the program contribute to improving access to Justice?

*Objective 2:*

1. Are traditional leaders, women and youth who have received Carter Center training more knowledgeable about the law and their rights than the general population?
2. Are cases handled by the chiefs consistent in areas where the Carter Center works increasingly handled consistent with the rule of law?
3. Have there been changes in attitudes towards women in communities targeted by The Carter Center?
4. Has there been a change in relationships between youths and traditional leaders in communities targeted by The Carter Center?
5. Are the chiefs increasingly engaged with local law enforcement and local government?
6. Do the chiefs have increased engagement in national governance processes?

*Objective 3:*

1. What impact has the Liberia National Bar Association pro-bono program had?
2. What impact has Carter Center activity had toward policy reform efforts?
3. How effectively is the Carter Center collaborating with government and other partners?

## **Scope of Work**

The consultant will be supervised by The Carter Center's Conflict Resolution Program (CRP) Director who will approve the evaluation plan and monitor its completion. One week after agreement execution, the consultant will deliver a final evaluation plan to the Director that includes the evaluation design detailing data collection methods, key deliverables, and a timeline. While the exact timeline is flexible, a final report including an executive summary must be delivered by October 27, 2018 followed by an oral report to USAID on a November date to be determined.

Specific considerations within the evaluation plan include:

1. Designing the overall methodology, including final survey questions, focus groups, one-on-one interviews with beneficiaries, stakeholders and implementing partners, desk review of existing documents, or other appropriate activities;
2. Overseeing a three-county sample survey based on prior surveys;
3. Using appropriate technology for effective data gathering. (The mid-term evaluation is available on the [ELMO](#) platform);

4. Drafting, responding to management review, and preparing the final report and executive summary;
5. Making an oral presentation on findings to USAID.

The Carter Center will assist in the evaluation by providing:

- Documents, reports, and relevant data;
- Access to staff; and,
- Assistance, if needed, connecting with beneficiaries, project participants, partners, government leaders, and other stakeholders.

Indicative timeline for the consultation is:

Aug 17	Final design and plan submitted to CRP Director
Aug 20 – Sept 7	Planning, desk review and survey design (see Study Design and Sample below);
Sept 7 -Sept 30	Survey implementation and interviews
Oct 1 – Oct 20	Data analysis and write up
Oct 20	Draft report to The Carter Center for review / comment
Oct 27	Final Report with Executive Summary to Carter Center
November TBD	Presentation of Findings to USAID

### **Proposal Submission, Evaluation, Cost, and Timing**

The Carter Center anticipates that this evaluation will cost less than \$50,000 including direct labor, overhead, travel, and other expenses required to carry out the proposed work. In keeping with the overall budget constraint of this evaluation, proposals may present trade-offs among tasks/methodologies/approaches as long as the design ensures the accomplishment of the primary purpose of the evaluation. Proposals must be submitted as a PDF document by 5pm GMT on August 7<sup>th</sup> to [accesstojusticeliberia@cartercenter.org](mailto:accesstojusticeliberia@cartercenter.org) marked “EVALUATION PROPOSAL.” Proposals should include:

- Statement of interest
- Description of the organization or individual’s background and past performance
- Work samples
- Three references
- Budget and time line separated by major activity and/or deliverable
- Expected schedule of compensation tied to activities and deliverables

Consultants must be available for a phone interview on August 14<sup>th</sup>.

Questions that help clarify the work to be completed can be submitted to [accesstojusticeliberia@cartercenter.org](mailto:accesstojusticeliberia@cartercenter.org). Telephone calls will not be entertained.