

# Executive Training for Individual/Group/ Corporate Institution-NGOs/Gov't Entities



Do you need an Expert Instructor at your HOME, OFFICE or INSTITUTION to render Executive Training for you/ a group/your staff(s) or to facilitate a workshop in these courses?

## Project Management Training- (US\$300 Individual), (US\$800 3-5persons), (US\$1000 Corporate)

- Project Planning and Management –
- Concept and Proposal Writing (Government, NGO, UN perspective)
- Project Knowledge Management
- Project Report Writing

## Monitoring and Evaluation- (US\$400 Individual), (US\$1000 3-5persons), (US\$1500 Corporate)

- Data Collection and Techniques
- Data Analysis and Interpretation
- Monitoring and Evaluation and Reporting

## Human Resources & Performance Management- (US\$250 Individual)

- Strategic HR Management (US\$ 600 3-5persons)
- Staff Appraisal & Motivation (US 800 Corporate)
- Organizational Development
- Strategic Plan Development

## IT Training (US\$250 Individual), (US\$500 3-5persons), (US\$700 Corporate)

- Windows -Microsoft Word, Excel, Access and PowerPoint
- Graphic Designs- Microsoft Publisher-Corel Draw-Print Artist
- Networking N+
- Hardware A+

Each Training runs for 1 Month (standard duration) –Pick any 4 days in a week 2 hours a day to plan your training schedule. Note: Our Technical Expert evaluates your already acquired skill, learning objective and pace to advice and determine training module and duration

Certificates are given upon completion and evaluation of training plan. Arrange your OWN training schedule and areas of interest. We will have your Private Expert Instructor right at your LOCATION to train you!!!

## ABOUT US

**Bil-Lander Limited Inc.** is an ICT and Project Management Training Consultancy Firm with head office in North Kanieshie, Accra, Ghana and emerging in Liberia. Bil-Lander is about you!! We aim at transforming you and your business operations through a combination of industrial expertise with an assortment of Project Implementation and Training to the next-generation fusion with services in Information Communication Technology-ICT, Project Management, Monitoring and Evaluation, Research and Human Resources Management. With over eight (8) years of experience, our experts from Ghana and Liberia have provided solutions to our beloved customers and has implemented over 300 on and off sites projects in 15 countries across the world through an integrating process-oriented from an innovative business model to business operations and turning it into an engine of excellence and success through ICT, Project Management, Research and realistic Evaluations.

For more information/ inquiries, please go to [www.bil-lander.com](http://www.bil-lander.com)

Interested Individuals, Groups, Institutions, may send Application by email to [pfaley2009@gmail.com](mailto:pfaley2009@gmail.com) and Cc: [baysah4u@yahoo.com](mailto:baysah4u@yahoo.com). Please indicate "Executive Training" as subject of your email. Or call Cell #: 0880266899/ 0777956019

Deadline for submission of application is June 30, 2017 @ 4:00 PM....

Bil-Lander Limited Inc.

**Bil-Lander Limited...'' We are bringing capacity development at your doors steps**