



Vacancy Announcement
Position: General Mechanic -light & Heavy Duty Vehicles
Location: Monrovia (With Visit to Field Offices)

Background:

Partners In Health (PIH) is a nonprofit organization whose mission is to provide quality health care for the poor and marginalized in Haiti, Rwanda, Lesotho, Malawi, Peru, Mexico, Russia, Dominican Republic, and the Navajo Nation. In addition, PIH has a growing network of affiliated organizations and initiatives in several other countries, including Nepal, Burundi, Mali, Liberia, and Togo. Through service delivery, training, advocacy and research, PIH works around the globe to bring the benefits of modern medical science to those most in need of it, to serve as an antidote to despair, and inspire others to do the same.

This is an exciting time for PIH. We are taking on immense challenges in West Africa, and a newfound visibility has brought the opportunity to influence great change in the region. In Liberia, Partners In Health is working with the Liberian Ministry of Health and other grass-roots, national and international NGOs to build on the lessons learned from the Ebola epidemic and strengthen the Liberian health system. PIH seeks individuals committed to the PIH mission and values to join the team.

Role Summary

The General Mechanic will work under the direction and supervision Transport Officer and will oversee general maintenance and repair of all PIH Liberia's vehicles to complete preventive maintenance for all assigned vehicles and mechanical equipment, either personally, or through outside vendors. This is a hand on position of dealing with mechanical and electrical work of vehicles that supports PIH's work in strengthening the healthcare system in Liberia.

Specific Responsibilities

- Keeps equipment available for use by inspecting and testing vehicles; completing preventive maintenance such as engine tune-ups, oil changes, tire rotation and changes, wheel balancing, replacing filters.
- Maintains vehicle functional condition by listening to operator complaints; conducting inspections; repairing engine failures; repairing mechanical and electrical systems malfunctions; replacing parts and components; repairing body damage.
- Tests, services and repairs vehicles and mechanical equipment
- Be able to inspect, adjust and replace necessary units and related parts in the performance of repair and maintenance work Repairs brake, engine, electrical, fuel, hydraulic, transmission, ignition, air, exhaust, axle, steering, HVAC, suspension assemblies, and related systems.
- Cuts and welds metal and perform body repair, touch up and related work.
- Fabricates parts and specialized tools as needed.
- Changes and repairs tires and tubes.
- Evaluates status of mechanical equipment and vehicles, and performs or schedules needed repairs.
- Drives trucks of various sizes and weights in the loading, hauling and unloading of various equipment and material.
- Conducts various analyses and inspections of vehicles and mechanical systems to determine the most cost-effective means of maintenance, repair or replacement.
- Assists with the development of shop procedures and budget data for the maintenance and repair of vehicles and mechanical systems.

- Purchase equipment, parts, and supplies used for vehicle and mechanical system maintenance.
- Provides emergency field assistance to disabled equipment as needed and appropriate. Assists in the preparation of bid specifications for vehicles and mechanical equipment.
- Process repair orders and other specialized maintenance records of equipment and mechanical equipment.
- Performs other duties as assigned.

Qualifications

- Certificate/Diploma/BSc in General Mechanics,
- Toyota Certificate,
- Safety Certificate/training, and
- Over 5 years of practical experience in general Mechanics.

Skills and Competence

- Ability to troubleshoot and find solutions,
- Lifting, Energy Level, Dependability, Persistence,
- Time Management, Attendance, Independence,
- Safety Management,
- Problem Solving,
- Dealing with Complexity,
- Analyzing Information Excellent diagnostic abilities,
- Profound knowledge of systems and tools needed to perform a procedure,
- Sound understanding of safety precautions,
- Demonstrated ability to determine causes of errors and good resolution judgment,
- Profound ability to determine what type of tools will be used in which situation,
- Able to communicate technical information effectively, and
- Sound knowledge of reading blueprints and other manuals

Application procedures:

Interested applicants should submit their cover letters and functional resumes to the email address below stating the position they are applying for in the subject line or drop their application to the nearest PIH Liberia Office:

Email: PIHLiberiaHR@pih.org

Deadline for submission of applications is Wednesday, March, 24th 2017. Female candidates are encouraged to apply.

Partners in Health is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.