

Job Vacancy Announcement

AccessBank Liberia Limited, The Microfinance Bank, is seeking to recruit qualified individual as **Maintenance Officer with specialty as Generator Mechanic.**

ABL is a part of a growing chain of international banks. Its shareholders are multinational entities including AccessHolding AG of Germany- a joint stock holding company, International Finance Corporation (IFC) - the private sector arm of the World Bank Group; African Development Bank- a development bank which aims at promoting economic and social development in Africa; and European Investment Bank - the long-term lending bank of the European Union.

The Bank is a fully-fledged commercial bank, offering in a transparent, professional and sustainable way appropriate financial services to the Liberian population.

Job title: Maintenance Officer with specialty as Generator Mechanic

Key Responsibilities include but not limited to:

The position requires limited supervision

- Diagnose mechanic problem and repair generators and other equipment
- Performs inspections and preventive maintenance of generators and provide trainings
- Ensure safety for staff and equipment and implement Safety practices and procedures
- Advise Head of Administration and Management on whether continued operation of equipment that could be hazardous.
- Diagnoses, rebuilds and repairs generator and equipment
- Advise Head of Administration and Management in the purchase of new generator or equipment
- Identify and recommend best generator parts with minimum cost
- Prepares and maintains records and reports.
- Serve as site supervisor and middle man in case of third party
- Knowledge in electricity is required
- Car Maintenance is an added advantage

Skill in:

- Use of power and hand tools and diagnostic equipment
- Good technical skills, etc.

Ability to:

- Work varying shifts, weekends, holidays and extended hours in any weather conditions
- Visit branches regularly
- Maintain effective working relationships with employees, other agencies and the public
- Follow written and verbal instructions, including manufacturers' service specifications
- Communicate effectively verbally and in writing.

Minimum Qualifications

- Must be honest, flexible, team player, ability to meet deadlines etc.
- High School graduate; certificate/diploma in related field
- Three years' work experience in a related position

If you are interested and fulfill the above mentioned requirements, please send your application, as well as your cover letters and CV including testimony of all relevant documents to the Human Resources Department, AccessBank Liberia, The Microfinance Bank, 20th Street Sinkor; Monrovia-Liberia or email us on hr@accessbank.com.lr

Closing date for the vacancy is **Monday, July 23, 2018 5:00p.m.**

Please note that only short-listed candidates will be contacted