



Job Vacancy Announcement

AccessBank Liberia Limited, The Microfinance Bank, is seeking qualified individual to fill the position of Information Security Officer (ISO) in the Bank.

ABL is a part of a growing chain of international banks. Its shareholders are multinational entities including AccessHolding AG of Germany- a joint stock holding company, International Finance Corporation (IFC) - the private sector arm of the World Bank Group; African Development Bank- a development bank which aims at promoting economic and social development in Africa; and European Investment Bank - the long-term lending bank of the European Union.

The Bank is a fully-fledged commercial bank, offering in a transparent, professional and sustainable way appropriate financial services to the Liberian population.

Job title: Information Security Officer (ISO)

Key Responsibilities include but not limited to:

- Leading of project ISMS implementation performing tasks as specified in the project plan within given time- and budget limits;
- Leading of formal approval process (within AccessBank Information Security Committee) and functional approval process (within AB ISMS Steering Committee) for Information Security Policies;
- Leading of implementation of Information Security Management System in Access Bank based on model processes and artefacts developed by AccessHolding Information Security Department;
- Day-to-day implementation of information security policies;
- Act as the committed owner of the security incident and vulnerability management processes from design to implementation and beyond
- Leading technical implementation based on tools (e.g. Inventory of Assets, Access Control Matrix,..) ensuring that suitable technical, physical and procedural controls are in place in accordance with the policies, and are properly applied and used by all employees and contractors;
- Specification of prevailing gaps in the systems;
- Provision of direction, resources, support and review necessary to ensure that information assets are appropriately protected;
- Proposal of corrective and preventive measures if applicable;
- Submission of periodic reports on implementation status, Key Risk Indicators (KRI) and Incident Management related to information security to AccessBank Information Security Committee and AccessHolding Information Security Manager;
- Leading of training and awareness sessions on information security for AccessBank personnel.
- Perform any other responsibilities that may be assigned

Qualifications:

Necessary Experience and Knowledge

- At least 3 years of full-time work experience in IT in preferably a bank or financial services, Telecom or any related field.
- A good knowledge of information security management or related functions (such as IT audit or IT Risk Management), will be and added advantage.
- A good understanding of project management
- A good understanding of technical IT roles such as IT architecture, development or operations, with a clear and abiding interest in information security and or system controls;
- Absolutely trustworthy with high standards of personal integrity (demonstrated by an unblemished career history, complete lack of criminal convictions etc.), and willing to undergo vetting and/or personality assessments to verify this if necessary

Desired Experience and Knowledge

- Understanding of or a Professional certification, such as CISSP, CISM, CISA, CRISC, or other information security credentials, preferred but not required.

People Competencies

- Ability to communicate effectively with colleagues in various business disciplines and IT regarding technical and business banking issues in English language
- Ability to successfully communicate with Senior Management, Head of departments and IT specialists
- Willingness and ability to coach colleagues on a daily basis
- Role models supportive contributions in the team and negotiates successful resolutions
- Takes a proactive role in building and contributing to a multi-disciplinary team and encouraging team members to support each other

Self-Management Competencies

- Ability to work independently, meet deadlines and motivate others to do the same
- Structured way of working with adequate time management
- Good work-load management: post holder can effectively handle several problems or tasks at once and stays calm under stress and also keeps an overview of priorities
- Maintains an overview of relevant information and shares them with the respective colleagues
- Hands-on mentality

If you are interested and fulfill the above mentioned requirements, please send your application, as well as your cover letters and CV including testimony of all relevant documents to the Human Resources Department, AccessBank Liberia, The Microfinance Bank, 20th Street Sinkor; Monrovia-Liberia or email us on hr@accessbank.com.lr

Deadline is **Wednesday, January 25, 2017 @ 5:00p.m.**

Please note that only short-listed candidates will be contacted