

REF:

**Reference number: Jhp- Mon- RFQ- PR#: 0889(Staff Medical & Life Insurance) 2017**

**Request for proposal for Group Life & Accidental and Medical Insurance for up to 87 Jhpiego Employees:**

Jhpiego is an international non-profit organization affiliated with Johns Hopkins University headquartered in Baltimore, Maryland USA. For more than 40 years and in over 155 countries, Jhpiego has been a global leader in improving health care in developing countries and trains health professionals to prevent the needless deaths of women and their families. Jhpiego has been working in Liberia since 2008 and works closely with the Ministry of Health (MOH) in Liberia for building capacity in providing quality health services to the Liberian population

Jhpiego Liberia Country office intends to acquire services from Insurance company(ies) that are reputable and well established to provide Medical Insurance Policy coverage at competitive rates for its employees (approximately 87 staff) operating in Montserrado, Lofa, Grand Bassa, Grand Gedeh, River Gee, Sinoe, Gbarpolu, and Grand Cape Counties. Sealed proposals are invited from interested insurance companies, as per the scope of details described. Selection of winner for this bid will not be determined only on the basis of low premium nor costs, but rather for services to be provided, maximum benefits and healthier company's policy, and "value for money".

**Specifications**

S/N	Estimated Quantity	Unit of Issue	Name and Description	Specifications	Delivery Date
1	87	Persons	Jhpiego Staff member	Monthly premium for health Insurance, Staff member, Spouse and 7 dependents.	October 1, 2017
2	87	Persons	Jhpiego Staff member only	Monthly premium for month group life insurance	October 1, 2017

All Interested Service Provider who meet the below criteria are requested to collect bid document from the security desk at the below address;

- ✓ Valid Business registration
- ✓ Valid tax clearance
- ✓ Minimum (5) years of experience providing medical insurance coverage services.

Be licensed financial institution

**Bid submission**

Proposal shall be placed in sealed envelope clearly marked: “**Group Life & Accidental and Medical Insurance for up to 87 Jhpiego Staff Members.** Jhpiego - Ref Number Mon- RFQ- PR#: 0889 Attn: Operations Manager”.

**Proposal not in sealed envelope or clearly marked with reference number shall not be accepted.**

The sealed and labeled envelope shall be placed in the Tender Box not later than 12:00 noon, September 18, 2017 to following address:

**Jhpiego Liberia  
UN Drive, OPP Rock Compound  
Mamba Point  
Monrovia, Liberia**

For clarification(s) contact:

NAME: Baysah Corvah

Email: [Baysah.Corvah@jhpiego.org](mailto:Baysah.Corvah@jhpiego.org) or

Mobile: 0886557939/0777834011

Jhpiego reserves the right to accept or reject any proposal and is not bound to give reason for its decision.