



## **President's Young Professionals Program (PYPP) 8<sup>th</sup> Regular Recruitment Call-for-Applications**

*Deadline: 5:00 pm, Tuesday, October 31, 2017*

The **President's Young Professionals Program (PYPP)** in collaboration with the **Civil Service Agency (CSA)** wishes to announce to the general public that it is conducting its **8<sup>th</sup> Regular Recruitment** exercise to recruit 20 exceptionally talented recent university graduates in any discipline to form part of class eight (VIII) of the **President's Young Professionals (PYPs)**.

Interested Applicants should have a reasonable mix of the following criteria:

1. History of service to community or school through involvement in extra-curricular activities.
2. Law abiding Liberian nationals (determined by a clean criminal background check)
3. Not older than 35 years as of December 31, 2017.
4. Recent (up to 5 years) college/university graduate **with 1<sup>st</sup> degree in any discipline and a cumulative grade point average of at least 3.00.**
5. Strong written and verbal (English) communication skills.
6. Friendly, patient, fast learner, self-starter, resourceful, organized and able to work under pressure in a fast-paced professional working environment.
7. Punctual and reliable with a commitment to learning and self-improvement.
8. Basic understanding of working with Microsoft Office applications.
9. Strong team player.

**Applicants meeting the above criteria should submit the following:**

1. Current CV/Resume,
2. Two (2) recent passport size photos
3. Recent Police clearance (not older than six months)
4. Most recent college/university transcript or letter of attestation, indicating the grade point average (GPA)
5. Three letters of recommendation: (one professional, one academic & one personal)
6. A letter of motivation answering the following question in 500 words minimum: **"Why do I feel best suited for the President's Young Professionals Program and what qualities I bring".**

**Shortlisted applicants will be required to sit the CSA aptitude test and the PYPP written and computer aptitude tests. Shortlisted applicants from the tests will be invited to sit a group and individual interviews.**

**Females are especially encouraged to apply...**

Completed application package should be addressed and delivered on or before close of business (COB), October 31, 2017 to: Hh K. Zaizay, Executive Director, President's Young Professionals Program (PYPP), Airfield, Adjacent Sharks Entertainment Center Sinkor, Monrovia, Liberia. ***For Further information, check our website: [www.pyppliberia.org](http://www.pyppliberia.org) or call 0886103213 / 0777511064 / 0886556916 / 0776162217 between the hours of 8am - 6pm weekdays.***

**Applicants residing outside Monrovia should submit their applications to the office of the Superintendent on or before the close of business (COB) on October 31, 2017.**

Meanwhile, all interested applicants are invited to our recruitment Open-House training session on "how to write a good essay", "how to develop an outstanding resume" and "how to sit a job interview" on September 5 & 6, 2017 at 9:00 am at the President's Young Professionals Program office. Applicants attending the Open-house will also get in-depth understanding on the recruitment process.

**Signed:**

**Hh K. Zaizay  
Executive Director**