



STREET CHILD OF LIBERIA (SCoL)

Positions:	Data Officer
Organisation:	Street Child of Liberia
Location:	Margibi County
Deadline:	Rolling until August 1 st 2018 (Note: Applications will be reviewed as received and interviews scheduled on a rolling basis until the right candidates are found.)
Applications:	Send CV and Cover Letter to: erica@street-child.co.uk
Salary:	Negotiable and based on experience

ABOUT STREET CHILD OF LIBERIA

Street Child of Liberia (SCoL) was registered as a Liberian NGO in 2013 and works in partnership with UK registered charity, Street Child UK and Sierra Leone partner organisation, Street Child of Sierra Leone (SCoSL). Together the Street Child Group has been working to give out of school children the opportunity to gain an education since 2008.

Street Child of Liberia is a **leading national NGO undergoing significant expansion**. Currently we have 40 Liberian staff, with primary operations in Monrovia and field stations in Margibi, Grand Cape Mount & Maryland, with further plans to expand nationwide. To date, we have received funding from DfID, Comic Relief, the Liberian government's flagship Partnership Schools for Liberia program, Geneva Global and several other private and national funders.

Data Officer

Reporting to the M&E Coordinator data officers will be responsible for overseeing 5 to 7 Schools within the PSL program. They will work closely with school management and Learning Support Officers to collect accurate data, develop a strong feedback loop and assist the Street Child Education Team with improving student learning outcomes.

Key Objectives:

- Ensure accurate data collection, input, analysis and usage of data
- Support schools to collect, analyse and use data to help improve students learning outcomes
- Ensure all feedback loops are relevant to the global SC Education Impact Model.

Key Responsibilities:

- Visiting at least 1 school per day ensure accurate data collection, input, analysis and usage of data
- Support schools to collect, analyse and use data to help improve students learning outcomes
- Provide the education and M&E team with weekly report on the data collected
- Compile marking period report every six weeks
- Provide feedback to Principals on marking period report to improve system
- Collaborate closely with the Learning Support Officers to help support schools and teachers
- Flag low attendance among both students and teachers

Qualifications and Experience:

- More than 3 years' experience in an M&E role
- Demonstrable experience in NGO work
- Experience in education sector preferable

Key Personal Characteristics / Skills

- A passionate commitment to the vision of seeing every child in Liberia realising their basic rights and gaining a meaningful education.
- Pro-active attitude and creative approach
- Hard-working and ability to think outside the box
- Strong management and inter-personal skills.
- Ability to work easily with national and international colleagues alike;
- Excellent organizational skills