



## **Senior Financial Analyst**

**Position Summary:** The Senior Financial Analyst is responsible for company-wide budgeting, trend analyses, medium-term planning and actual reporting of profit and loss results, financial ratio analysis, and KPI tracking. Responsibilities include, but are not limited to, creating/updating budget and trend documentation for presentation to shareholders and senior management team, continuous analysis and forecasting of cashflows to inform company's strategy, financial modeling under various scenarios, internal audit and controls, and ensuring compliance of financial procedures and policies.

### **Position Accountabilities:**

- Manage implementation of the company's annual business plan, budget and strategic plan. Responsible for associated presentations to senior management
- Responsible for the preparation, analysis and transmission of a variety of divisional finance reports in accordance with corporate requirements, i.e. budgets, balance sheets, budget spreads, P&L statements, and budget reporting
- Manage cost control and conduct budget meetings with departmental managers
- Primary support person for all finance related issues for operating departments
- Inform senior management and finance team about financial conditions within various business units
- Perform a variety of supervisory tasks including interviewing and selecting employees, employee training/development, performance management, salary administration, etc
- Liaise with marketing and manufacturing departments to develop monthly sales and cost projections by product, channel and location
- Serve as primary contact with various department heads on budget matters
- Coordinate approval/ communication of reallocation of budget lines
- Liaise with marketing/ manufacturing on all brand product cost information
- Liaison with manufacturing relative to production plan/ division financial unit reconciliations

### **Education/Experience:**

- 5+ years of experience in finance preferred. Bachelor's degree in Finance or Accounting required
- MBA/CPA preferred
- Consumer products industry experience preferred

### **Skills:**

- Strong computer skills required; must have expert-level experience with Excel and Word
- Strong data tracking, analysis and reporting required. Skills in use of statistical software such as STATA or SPSS are desirable, but not required
- Financial reporting experience and use of QuickBooks desired
- Must possess strong analytical and problem solving skills, business acumen, leadership skills, oral and written communication skills, and excellent interpersonal skills
- Ability to thrive in a dynamic, fast-paced work environment
- Must have the ability to interact with all levels of management

**How to Apply:** Submit your application online at <https://j-palm-liberia.workable.com/jobs/723908>

**Deadline:** Wednesday May 30, 2018 at midnight.