Terms of Reference for Recruitment of a Nutrition Project Supervisor – PMU Lofa County
LIBERIA

Background and Context

PMU Liberia, (formerly PMU Inter-Life) is a Non-for Profit NGO operating in Liberia since 1991. PMU has been working with Liberians and provided services to IDPs during the conflict, local communities, institutions, national and international partners in the implementation of various programmes and projects in various sectors including education, trauma counselling, peace-building, agriculture and food security, women and children protection and basic health service delivery to needed people in rural communities.

Nutrition Situation
The state of nutrition in Liberia especially among children and women continues to be a public health priority. Malnutrition is a major cause of child mortality accounting up to 44% of all children’s deaths in Liberia. Four in every ten Liberian children under-five years of age are stunted thereby increasing their vulnerability to common childhood diseases which if left unmanaged, can eventually lead to death. Although the overall prevalence of global acute malnutrition nationwide has improved at 2.8% in 2010 from around 5% in 2008, there remain approximately 17,500 children suffering from this condition. The range of acute malnutrition is from 1.2% to 3.8% in all counties with Montserrado having the highest prevalence rate of GAM.

Currently, PMU-Liberia is seeking to hire the services of qualified Liberian to occupy the post of Nutrition Project Supervisor to be based in Lofa and to lead the project implementation along with the County Nutrition Supervisor of the Lofa County Health Team and to work with partners like IRC, Samaritan Purse, WHO among others in reaching out to the 11 facilities within Lofa County.

Objectives
PMU Technical support being provided to Lofa County is the scaling up of nutrition interventions in that part of Liberia based on stronger link with UNICEF. The specific technical support being provided to LCHT by PMU is intended to:

- Support the Lofa County Health Team in the implementation of IMAM program,
  - Work with County Nutrition Supervisor to Share national programme updates to Lofa County Health Team
  - Identify and report urgent issues and challenges preventing delivery of nutrition services for immediate response and action at the central level
- Monitor programme activities and supplies
  - Visit, validate and map nutrition service delivery points in counties
  - Check status and distribution of essential nutrition stocks
  - Ensure timely liquidation of finances
  - Assist in the development of programme data database
  - Assist Collection, collation and analyse monthly service reports
- Assist in the training of the County Health Teams and service providers on ENA and IMAM
  - Identify with the county health teams training supplies needs
  - Prepare logistical needs for the training according to training plan
Deliverables
- Map of nutrition service delivery points per county including human resource available, bed capacities, estimated catchments population and average caseload
- Trend of caseload in relation to supply per county per month
- Monthly county activity progress according to plans and recommendation report including supply.
- Planning and implementation of trainings and submission of such report to supervisors;

Qualifications Required for the Assignment:
- Bachelor degree holder of any health-related science courses or experience working with IMAM programs and should be licensed health practitioner;
- At least 4 years of working experience in IMAM supportive supervision, and field monitoring, reporting on IMAM and SAM situation from hard to reach communities;
- At least three years working experience in supportive supervision, field monitoring and partners and government coordination is essential;
- Demonstrated knowledge and skills in NGO monitoring activities, collating, analyzing and presenting data using Excel;
- Ability to develop progress reports on health and nutrition programmes on monthly, quarterly and annual basis;
- Computer skills Required: Internet, Microsoft Office (Excel, Word, PowerPoint);

Duration of the Assignment
- 6-Months Initially from June to December 31, 2015, (with possibility of extension by UNICEF based on funds and performance support verified by Lofa County Health Team to implement and monitor the effectiveness of IMAM and nutrition related program/Activities within the county.

Duty Station: The Nutritional Supervisor will be based Voinjama City, with frequent travel to 11 health facilities within the county and probably to other counties when needed.

Deadline for submission of application: May 23, 2015 by COB. No application will be accepted after this timeline. NOTE: Only qualified applicants will be short listed and contacted.

Application Procedure
A sealed application package should include cover letter, CV, relevant credentials and at least 2 letters of recommendations. Interested and qualified Liberians are asked to send hand written or electronic applications with all necessary credentials as attachment to the below address:

ATTN: The Recruitment Committee
PMU Liberia, Opp. SDA Church/School
12 Houses Road, Paynesville City
Monrovia Liberia
Email: pmuliberiaviking1@gmail.com/ and pmu.lbrpgm@gmail.com