



TENDER NOTICE FOR SALE OF GF Project DISPOSED ITEMS

Plan International Liberia invites tenders for sales of the following disposed items “as seen” and “as is where” basis is:

Table 1: Vehicle (Plan International Liberia Monrovia Office) Lot #1

Item No.	Inventory number	Description of Item	Serial No.	Date of purchase	Cost of item (US\$)	Model	Location
1	#100	Toyota Land Cruiser	JTEEB71J107016073	8/28/2012	42,792.55	Land Cruiser	Plan Country Office

Table 2a: Motorbikes (Plan International Liberia Monrovia Office) Lot #2

Item No.	Inventory number	Description of Item	Serial No.	Date of purchase	Cost of item (US\$)	Model	Location
1	CFL057	Yamaha AG-100	3HA-187473	25-Apr-12	4,450.00	AG-100	Country Office
2	3	Yamaha AG-100	3HA-188583	25-Apr-12	4,450.00	AG-100	Country Office
3	CFL062	Apache Rtr 160	MD634KE40B2K96839	18-Jun-12	1,800.00	DE4KB2320056	Country Office
4	CFL064	Apache Rtr 160	MD634KE40B2K93481	18-Jun-12	1,800.00	DE4KB2316353	Country Office
5	CFL060	Apache Rtr 160	MD634KE40B2K91494	18-Jun-12	1,800.00	DE4KB2314272	Country Office
6	CFL061	Apache Rtr 160	MD634KE40B2K93665	18-Jun-12	1,800.00	DE4KB2316261	Country Office
7	CFL067	Apache Rtr 160	MD634KE40B2K93884	18-Jun-12	1,800.00	DE4KB2316404	Country Office
8	CFL063	Apache Rtr 160	MD634KE40B2K92167	18-Jun-12	1,800.00	DEHB2314122	Country Office
9	CFL065	Apache Rtr 160	MD634KE41B2K93500	18-Jun-12	1,800.00	DE4KB2316404	Country Office
10	CFL066	Apache Rtr 160	MD634KE40B2K3528	18-Jun-12	1,800.00	DE4KB2316361	Country Office
11	CFL074	Apache Rtr 160	MD634KE40B2K93362	18-Jun-12	1,800.00	DE4KB2316254	Country Office
12	CFL068	Apache Rtr 160	MD634KE41B2K93917	18-Jun-12	1,800.00	DE4KB2316810	Country Office
13	CFL070	Apache Rtr 160	MD534KE40B2K93660	18-Jun-12	1,800.00	DEKB2316285	Country Office
14	CFL069	Apache Rtr 160	MD634KE40B2K93537	18-Jun-12	1,800.00	DE4KB2316424	Country Office
15	CFL073	Apache Rtr 160	MD634KE40B2K93529	18-Jun-12	1,800.00	DE4KB23163780048	Country Office
16	CFL075	Apache Rtr 160	MD634KE40B2K93491	18-Jun-12	1,800.00	DE4KB2316378	Country Office
17	11	Apache Rtr 160	MD634KE44B2K96990	18-Jun-12	1,800.00		Country Office
18	#077	Apache Rtr 160	MD634KE4B2K93512	18-Jun-12	1,800.00		Country Office
19	#130	TVS	MD625NF51F1F19647	12-Sep-15	1,318.18	Star HLX ES	Country Office
20	#132	TVS	MD625NF51F1F21415	12-Sep-15	1,318.18	Star HLX ES	Country Office



Item No.	Inventory number	Description of Item	Serial No.	Date of purchase	Cost of item (US\$)	Model	Location
21	#133	TVS	MD625NF5XF1E16114	12-Sep-15	1,318.18	Star HLX ES	Country Office
22	#118	TVS	MD625NF51F1E16258	12-Sep-15	1,318.18	Star HLX ES	Country office

Table 2b: Motorbikes (Plan International Liberia Nimba Office) Lot # 3

Item No.	Inventory number	Description of Item	Serial No.	Date of purchase	Cost of item (US\$)	Model	Location
1	7	Apache Rtr 160	MD634KE44B2K93507	18-Jun-12	1,800.00		Nimba Office
2	8	Apache Rtr 160	MD634KE44B2K93538	18-Jun-12	1,800.00		Nimba Office
3	10	Apache Rtr 160	MD634KE44B2K96584	18-Jun-12	1,800.00		Nimba Office
4	12	Apache Rtr 160	MD634KE45B2K91488	18-Jun-12	1,800.00		Nimba Office
5	13	Apache Rtr 160	MD634KE45B2K93824	18-Jun-12	1,800.00		Nimba Office
6	15	Apache Rtr 160	MD634KE45B2K96562	18-Jun-12	1,800.00		Nimba Office
7	19	Apache Rtr 160	MD634KE46B2K9359	18-Jun-12	1,800.00		Nimba Office
8	22	Apache Rtr 160	MD634KE48B2K93465	18-Jun-12	1,800.00		Nimba Office
9	23	Apache Rtr 160	MD634KE48B2K93493	18-Jun-12	1,800.00		Nimba Office
10	25	Apache Rtr 160	MD634KE48B2K93610	18-Jun-12	1,800.00		Nimba Office
11	26	Apache Rtr 160	MD634KE48B2K93784	18-Jun-12	1,800.00		Nimba Office
12	CHAL/PLAN/02	Thunder 125GY	LXYC5008EA000781	12-Sep-15	1,318.18	125GY	Nimba Office
13	CHAL/PLAN/03	Thunder 125GY	LXYC5009EA000711	12-Sep-15	1,318.18	125GY	Nimba Office
14	CHAL/PLAN/30	TVS	MD625NF5XFIE16291	12-Sep-15	1,318.18	Star HLX ES	Nimba Office
15	CHAL/PLAN/31	TVS	MD625NF53FIF21917	12-Sep-15	1,318.18	Star HLX ES	Nimba Office
16	CHAL/PLAN/32	TVS	MD625NF58F1D0643	12-Sep-15	1,318.18	Star HLX ES	Nimba Office

Table 2c: Motorbikes (Plan International Liberia Lofa) lot # 4

Item No.	Inventory number	Description of Item	Serial No.	Date of purchase	Cost of item (US\$)	Model	Location
1	CFL072	Apache Rtr 160	MD634KE40B2K93398	18-Jun-12	1,800.00	DE4KB2316578	Lofa Office
2	CFL071	Apache Rtr 160	MD534KE40B2K93568	18-Jun-12	1,800.00	DE4KB2316388	Lofa Office



Table 3: IT & office Equipment (Plan International Liberia Monrovia Office) Lot # 5

Item No.	Inventory number	Description of Item	Serial No.	Date of purchase	Cost of item (US\$)	Model	Location
IT Equipment - including computers & printers (Plan International Liberia Monrovia Office) L							
1	102	HP Elitebook 8460P	CNU210300M	16-Jul-12	859.00	8460P	Country Office
2	103	HP Elitebook 8460P	CNU210301Q	16-Jul-12	859.00	8460P	Country Office
3	104	HP Elitebook 8460P	CNU2103031	16-Jul-12	859.00	8460P	Country Office
4	117	HP Scanjet	CN23LA0RJ	16-Jul-12	873.00	G4050	Country Office
5	115	System unit	MXL2190GN7	16-Jul-12	915.00	COMPAD6200	Country Office
6	CHAL/IT/020	System unit	MXL2190GM6 (MXL2190GM8)	16-Jul-12	915.00		Country Office
7	CHAL/IT/021	Desktop HP Monitor	6CM31123BM8 (6CM31123BM)	16-Jul-12	915.00		Country Office
8	CHAL/IT/022	Desktop HP Monitor	3CQ207BQZ (3CQ207BQZ)	16-Jul-12	915.00		Country Office
9	CHAL/IT/177	HP Laserjet P2055dn	VNB3R54346	16-Jul-12	456.00		Country Office
10	398	HP Laptop (Elitebook)	CND1098PT6	16-Jul-12	859.00	8440P	Country Office
11	396	HP Laptop Elitebook		16-Jul-12	859.00	N/A	Country Office
12	CHAL/IT/O23	Automatic Voltage Regulator	4.32063E+11	16-Jul-12	131.00		Country Office
13	CFL051	(System unit)	MXL2190GM4	16-Jul-12	915.00	N/A	Country Office
14	CFL082	(System unit)	MXL2190GM2	16-Jul-12	915.00	N/A	Country Office
15	CHAL/IT/175	HP-Desk Monitor	3CQ037N9M2	16-Jul-12	142.00	N?A	Country Office
16	CFL076	HP Laserjet P2055dn	CNB3R54342	10-Aug-12	465.00	N/A	Country Office
17	CFL081	HP OfficeJet Pro 8600	CN23CBROD4	10-Aug-12	288.00	N/A	Country Office
18	CHAL/IT/O24	UPS-APC		16-Jul-12	357.00	N/A	Country Office
Office Equipment (Plan International Monrovia Office)							
Item No.	Inventory number	Description of Item	Serial No.	Date of purchase	Cost of item (US\$)	Model	Location
1	CFL053	APC Smart UPS	AS1151120655	16-Jul-12	357.00	N/A	Country Office
2	CFL077	SIMRAN Regulator	GS201109SA005	10-Aug-12	131.00	N/A	Country Office
4	390	Wall Clock	N/A	3-Dec-13	20.00	M6678	Country Office
5	391	Wall Clock	N/A	3-Dec-13	20.00	M6678	Country Office



Instructions and Terms & Condition

1. The tenders should be submitted in sealed covers. The items are offered for disposal on “AS IS WHERE IS & WHAT IS BASIS” and “AS SEEN” BASIS. Taxes and duties that may be levied by Government will be extra as applicable for the buyer and not the responsibility of Plan International Liberia.
2. The bidder may inspect the said items from **2nd May – 25th May 31st 2017** between working hours **10:00Am to 3:00Pm Monday-Friday**. In this regard, no complaint whatsoever will be entertained after the tender is submitted or after the items are lifted. No request for inspection after submission of tender will be accepted.
3. All sealed envelopes **“Tender for sale of disposed items including lot number”** drop off at the Plan International Liberia’s office Behind Zone 3 Police Station, Congo Town shall be open on **June 2nd, 2017 at 3:00Pm**. in the presence of all bidders
4. No tender will be received after that time and date specified above. The Tenders should the offers given in the valid tenders received on due date and time will be considered.
5. In the event of acceptance of tender, the successful bidder will be required to deposit the full amount **one** week after the finalization of the bidding process to the GF Project Account which will be given later.
6. The asset will be delivered only after the receipt of full payment and has to be lifted within 4 days of completion of payment.
7. Only the person authorized by bidder will be allowed to take the delivery. The bidders are required to produce any document as documentary proof evidence for proof of their names and addresses.
8. The address given in the tender shall be deemed to be bidders address and correspondence sent on that address shall be considered to have been delivered to the bidder.
9. Once the release order is issued, Plan International Liberia will not be responsible either for safe custody or for any loss or damage to the subject items after the four days period.
10. In case the bidder is a company, the name of the company should be indicated as the bidder. In such cases the person appearing for the company should have the authorization latter in a proper format issued from a competent authority of the company. Request to



change the name of the bidder in the tender after submission of the tender will not be entertained.

11. The bidders should quote the amount for purchase of the subject item(s) both in words and in figures, if there is any difference between the amounts given in figures and that of in words, the rate quoted in words alone will be taken in to account and accepted on record. **The minimum reserve price as fixed by Plan International Liberia will be the benchmark for the sale of the items.**
12. Only the highest bid amount in and above the minimum reserve price will be accepted.
13. If the highest bidder does not accept the offer of sale of the item(s) for any reason whatsoever it may be, and withdraws from the bidding, the second highest bid amount may be considered for sale, if accepted by Plan International Liberia and accordingly the second highest bid amount will be considered as the highest bid amount, subject to minimum reserve price conditions. If such second highest bidder also does not prefer the sale offer and withdraws from the bidding, after having decided as the highest bidder, Plan International Liberia has the right to put said items back out on bid of sale.
14. Plan International Liberia reserves the right to reject any or all the tenders without assigning any reasons. Plan International Liberia reserves the right to withdraw the said item(s) from the tender/auction without assigning any reasons thereof.
15. **I/We have fully understood the conditions of the tender and offer to comply strictly with the said conditions.**

Name & Signature of the Tenderer: _____

16. To obtain comprehensive detail information about the list of asset disposal per lot interested bidders shall deposit **a refundable fee of US\$50.00** at the Reception of Plan International Liberia , Congo Town ; Behind Zone 3 Police Depot in order to obtain a valid receipt; present said receipt to the Procurement Officer (at the Global Fund Unit) to take delivery of the bidding document from **May 2nd, 2017 to May 31st, 2017**



TENDER DOCUMENT FOR PURCHASE OF DISPOSED ITEMS (MOTORBIKES)

- 1. Name & Address of the Tenderer _____
- 2. Tenderers Telephone: Mobile No. _____
- 3. Bid Item (Name/Description): (a)
 Make/Model (b)
 Lot No. (c)
 Chassis No. (d)
- 4. Bid Amount(In figures)
 (In words)
- 5. I/we have offered quotations for purchase of disposed item(s) as detailed above subject to conditions mentioned in the "INVITATION TO TENDER AND INSTRUCTION TO TENDERERS".
- 6. I/we have fully understood the conditions of the tender and offer to comply strictly with the said conditions or receipt of letter of acceptance of my/our tender.
- 7. One copy of the invitation to tender and instructions to tenders is required here duly signed in token of my/our acceptance of the conditions mentioned in the tender.
- 8. The tender has been signed by me/us in the capacity of

Signature of the Tenderer:

All Bids must be placed in a sealed envelope and dropped into the tender box situated on the Ground Floor of Plan International Liberia Country Office located in Congo Town behind Zone 3 police Depot on or before Friday May 26, 2017 @ 3: PM.

Attention: Acting Country Director
Plan International Liberia
Country office Congo Town,
Behind Zone 3 Police Depot Monrovia Republic of Liberia

Signed: for [Signature] 04/05/17
Chief of Party, Global Fund Program
Plan International Liberia

Approved: [Signature] 04/05/17
Acting Country Director
Plan International Liberia