

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL SELECTION)

LIBERIA

INTEGRATED PUBLIC FINANCIAL MANAGEMENT REFORMS PROJECT (IPFMRP) II

Loan No/ Credit No./ Grant No.: **P163243**

Assignment Title: Capacity Building Need Assessment Consultant

Reference No. : IPFMRP/IC/CS/5.1PPA

The Government of Liberia has received financing from the World Bank, Swedish International Development Cooperation Agency (SIDA), and the United States Agency for International Development (USAID), and the African Development Bank (AfDB) toward the cost of the Integrated Public Financial Management Reforms Project (IPFMRP) II, and intends to apply part of the proceeds for consulting services.

The Consultant will carry out the following activities to deliver on the objective of the assignment:

- Carry out a process mapping of key stakeholders and work with the Executive Director of the Public Procurement & Concession Commission and the Comptroller and Accountant General to understand what GoL needs;
- Assess the local context and attendant needs to ensure capacity in both PFM & procurement areas are sustainably built. Identify, where applicable, basic PFM and procurement training needs that will feed into the new strategy;
- Conduct a PFM and Procurement Training Needs Assessment (TNA) of each component/implementing agencies and outline their PFM and procurement training needs in the Strategy. Ensure that the trainings are consistent with the GoL's PFM Strategy and Action Plan(2017-2020);
- Evaluate the link(s) between enabling environment across Government and at organizational or Ministries and Agencies levels to ensure that beneficiary institutions fit in determining the kind of capacities they need;
- Evaluate the distinction between functional and technical capacities and propose recommendation on how the entire PFM and Procurement capacity building exercise can be institutionalized and sustained to meet the core PFM needs at each level of decision making;
- Conduct an evaluation of the PFM and Public Procurement workforce and how it's link to what the Financial Management Training Program (FMTP) is trying to do at the University of Liberia;
- Identify and evaluate capacities of agencies in the areas of PFM and Procurement to determine whether adequate procurement related systems are in place; assess what mechanism is in place to strengthen the Government PFM and procurement policy Board in monitoring national compliance to Procurement and PFM regulation in implementing M&As action plans;
- Quantify the amount of resources needed to implement the PFM and Procurement Capacity Building Strategy and the desired level of staffing;

- Evaluate the curriculums of the FMTP and IPTP to ascertain whether they meet international standards and provide the requisite information needed to facilitate the successful implementation of the new GOL's PFM strategy and Action Plan; and
- Review the Public Procurement & Concessions Act (PPCA) to ascertain whether it is adequate to support the GOL's new PFM Strategy and Action Plan.

The detailed Terms of Reference (TOR) for the assignment can be obtained at the address given below.

The Ministry of Finance and Development Planning (MFDP) now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- a) Must have an advanced degree or its equivalent in development or international economics, public procurement, public policy, , or related discipline;
- b) Must have a at least five (5) years' experience in conducting organizational capacity needs assessments, capacity building, and staff assessment processes;;
- c) Excellent writing and communication skills in English;
- d) Strong interpersonal skills and the ability to communicate and work well with diverse people; and
- e) Must have an experience working in West Africa; and
- f) Previous experience in working on PFM reforms projects will be an added advantage.

The assignment is for forty eight (48) working days.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Approved Selection Methods for Individual Consultants set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 0900 to 1700 hours

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 1700 hour on 17th May 2018.

Reforms Coordination Unit
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