

Professional Development Training in Project, M & E, Fleet, Logistics, Procurement, QuickBooks, Proposal Writing, Banking & Finance, HR, GIS. etc_Cycle 15

All interested Individuals and Organizations are informed that Access Training Institute Liberia in collaboration with Logos Business School Ghana will be offering a Professional Development training leading to the award of **International Executive Certificate** in the following Specialties:

Morning Sessions: 9am-12pm	Afternoon Sessions: 12:30pm-3:30pm
✚ Project Management	❖ Professional Monitoring & Evaluation
✚ Logistics, Transport & Supply Chain Management	❖ Human Resource Management
✚ Occupational Health & Safety Management	❖ Project Proposal Writing for Effective Fundraising
✚ Banking and Finance	❖ Advanced Excel for Accountants & Financial Managers (Laptop Compulsory)
✚ Marketing & Sales Management	❖ Geographic Information System_GIS_(Laptop Compulsory)
✚ QuickBooks (Laptop Compulsory)	❖ Fleet & Transportation Management
✚ NGO Management & Leadership	❖ Procurement & Contract Management

REGISTRATION IS IN PROGRESS AND WILL END June 30, 2018

Classes Start June 30, 2018

Classes are held on **Saturdays Only**.

Duration: June 30-August 4, 2018. (6 Saturdays- 3 Hours Every Saturday)

Venue: Duport Road Junction, Paynesville City - Monrovia.

SPECIAL DISCOUNT

Fees Breakdown: NEW PARTICIPANTS

Registration Fees: 30USD

Fees per Course: 140USD (Pay by Installment: 50% Before Classes Begin and Balance 50% 4 Weeks to The end of the Classes):

Total Fees for New Student: 170USD.

Fees Breakdown: ALUMNI

Registration Fees: 30USD

Fees per Course: 130USD (Pay by Installment: 50% Before Classes Begin and Balance 50% 4 Weeks to The end of the Classes):

Total Fees for Old Student: 160USD.

EXPIRATION DATE: June 30, 2018

Bank Account Detail:

Bank Name: Global Bank

Account Name: Access Training Institute Liberia

Account Number: 103010205976

Fees also Payable at Our Finance Officer Desk on Campus.

For more Information call the following numbers: 0778356444, 0776006689, or 0880626719.

You can also visit this website: www.lbsghana.com

Email: acesstraininginstituteliberia@gmail.com

Signed: Management,
Access Training Institute Liberia