



Position Vacancy

Chief of Party

Department: Global Programs

Position Reports To: TBD

Position Supervised: TBD

Location: Monrovia, Liberia

Overview:

Jhpiego seeks a Chief of Party to provide technical leadership and project oversight for an upcoming USAID-funded Health System Strengthening project. The project will operate over a five-year period.

The COP will have the overall responsibility for leadership and management and reporting of project activities. S/he will be responsible for making key decisions and solving problems in short timeframes while ensuring operational and project quality and integrity. S/he will serve as the project's main point of contact with USAID, on routine and strategic matters. S/he will also ensure effective organizational management and communication with the host country government at all levels, and international partners and agencies.

This position is contingent upon award from USAID. ***Liberian nationals are strongly encouraged to apply.***

Responsibilities:

- Provide leadership and strategic direction to ensure programmatic and financial integrity of the project and to achieve rapid and sustained goals, objectives and targets
- Ensure that project is technically sound, evidence-based and responsive to the needs of Liberia, its people and donors
- Ensure compliance with the terms of the award
- Develop and maintain strong working relationships with USAID, the MOH, as well as WHO and other US and international implementing partners, private sector partners and other key stakeholders in Liberia to maximize resources and avoid duplication of effort

- Represent Jhpiego and the project's progress, achievements and lessons learned to donors, other key stakeholders, and through meetings, conferences, and presentations
- Provide technical leadership and ensure the quality and sustainability of interventions
- Collaborate with project team to build capacity within health systems strengthening
- Lead the annual work planning process in close collaboration with USAID, MOH, and project team
- Oversee the quality, preparation, and timely submission of project reports to donor
- Mentor, support, supervise and manage a team of highly qualified staff and align their efforts to ensure rapid and sustainable results
- Provide guidance, in collaboration with staff, to subcontractors and sub-grantees
- Write and/or review project materials and publications
- Work with finance and project staff to develop and track project budgets
- Work with Monitoring and Evaluation (M&E) staff to develop M&E frameworks and effectively track data/results
- Work closely with Jhpiego home office staff to ensure effective, timely and coordinated project implementation
- Ensure compliance with USAID operational policies and regulations

Required Qualifications:

- Advanced degree Masters in public health, health administration, international health or a related field at minimum; MD preferred
- Previous experience serving as COP/project director or DCOP or senior level management
- 10+ years' experience successfully managing large, multi-partner, multi-year international health sector development projects (approximately \$10M per year) that have implemented successful activities in health system strengthening
- Demonstrated experience and knowledge in establishing project systems and overseeing project start-up and close-out
- Previous experience working in Liberia, with intimate understanding of local health system and health systems strengthening gaps and opportunities, and solid relationships at government agencies
- Experience hiring and supervising personnel and ensuring they acquire the necessary training and skills to meet evolving project needs
- Excellent diplomacy skills and a proven ability to establish and maintain interpersonal and professional relationships with USAID, host-country counterparts and representatives from other key stakeholders such as NGOs, CSOs, and the private sector
- In-depth knowledge of USAID projects, regulations, compliance and reporting requirements
- Demonstrated outstanding leadership, strategic thinking, organizational, team-building, and representational skills

- Expertise in research to practice—identifying and adapting best practices to specific project contexts
- Excellent skills in facilitation, team building, and coordination
- Excellent verbal, written interpersonal and presentation skills in English
- Ability to coach, mentor and develop technical capacity in regional and national projects and technical staff
- Proficiency in word processing and Microsoft Office
- Ability to travel nationally and internationally up to 40% of the time

Jhpiego offers competitive salaries and a comprehensive employee benefits package.

Please apply at www.jobs-jhpiego.icims.com

Applicants must submit a single document for upload to include: cover letter, resume, references, and salary history. The due date for submission is May 18, 2018.

For further information about Jhpiego, visit our website at www.jhpiego.org

Note: The successful candidate selected for this position will be subject to a pre-employment background investigation.

Jhpiego is an Affirmative Action/Equal Opportunity Employer