



An LBS Accredited Training Center

Professional Development (Certificate) Training Courses_CYCLE 19: January 12 – February 16, 2019

Award: **International Executive Certificate**

Morning Sessions: 9am – 12pm

+ Project Management
+ Logistics, Transport & Supply Chain Management
+ Occupational Health & Safety Management
+ Data Management & Analysis Using SPSS & STATA
+ Financial Management
+ QuickBooks (Laptop Compulsory)

Afternoon Sessions: 12:30pm – 3:30pm

❖ Professional Monitoring & Evaluation
❖ Human Resource Management
❖ Project Proposal Writing for Effective Fundraising
❖ Advanced Excel for Accountants & Financial Managers (Laptop Compulsory)
❖ Geographic Information System_GIS (Laptop Compulsory)
❖ Fleet & Transportation Management
❖ Procurement & Contract Management

Registration is in progress and will end January 12, 2019. (Expiration Date: January 12, 2019) CLASSES START January 12, 2019.

Venue: DUPORT ROAD JUNCTION, Paynesville City, Monrovia

Fees Break:

Registration Fee: **30USD**; Course Fee: **160USD** (Pay By Installments_50% before Class & 50% after 4 Weeks); Total Fees: **190USD**

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Signed: Management, ACCESS TRAINING INSTITUTE LIBERIA