



INVITATION FOR PROPOSALS for Consultancy to conduct third party COVID 19 RESPONSE

Title of consultancy: Third Party COVID 19 Response

Contracting office: ZOA

Consultancy period: 1 September 2020 to 30 November 2020

Consultant type: Local CSOs/NGOs

Location: Grand Cape Mount & Margibi Counties (one contract will be awarded per county)

BACKGROUND OF PROJECT

The Liberia Peacebuilding Office (PBO) and ZOA Liberia started in September 2019 the implementation of a project titled “Strengthening Inclusive Civic and Political Participation and promoting constructive pre-election campaigning for Sustained Peace in Liberia”. The project runs until December 2020 and is funded by Irish Aid through the Irish Embassy in Monrovia.

The overall objective of the project is ‘More inclusive and equitable civic and political participation for women, people living with disabilities and other marginalized groups, and constructive pre-election campaigning that contributes to sustained Peace in Liberia.’

The project has two main strategies. Outcome one seeks a ‘More inclusive and equitable civic and political participation for women, people living with disabilities and other marginalized groups.

The project aims at shifting to a more COVID 19 response approach and is seen as a pilot to demonstrate learning cycle. One area where the project wishes to learn is by using local partners who have been trying similar techniques, to evaluate and monitor the process as specified under specific outputs in the project document especially as it relate to the current reality of COVID 19 pandemic.

ZOA Liberia and the Government of Liberia’s Peacebuilding Office (PBO) hereby invite proposals from local CSOs/NGOs to conduct a third party COVID 19 response in two counties.

OUTPUTS AND DELIVERABLES

- Conduct at least field visits to conduct COVID-19 awareness and discuss the role women have in fighting COVID 19.
- Produce radio awareness messages relevant to women’s rights during the pandemic.

- Gather information on issues affecting the women groups and the disabled persons.
- Monitor what are the strategies put in place to combat the COVID 19 by the women groups and disabled persons
- Lead a lesson learned debrief session with the ZOA team, to discuss their observations
- Hold a meeting (it can be via phone, skype or in person) with the other selected CSO to share their learnings.
- Provide a report to ZOA outlining the successes and challenges of the approach.
- Provide an overview of civil society organizations which might be willing to take up the process.

Financing and duration

The partnership will be three months and activities will be discussed after the selection. Financing will be discussed after the CSOs are selected however; the grant size will be no more than \$5,000.

QUALIFICATION AND EXPERIENCE:

Candidates must be local CSO/NGO residing in Grand Cape Mount and Margibi Counties and must have experience in, strengthening inclusive civic and political participation of women in county with prove track record in the communities.

A female staff member is prioritised for all women sessions and Women headed organisations are strongly encouraged to apply.

TIMELINE:

The proposed duration of the grant/consultancy is from 1 September 2020 to 30 November 2020

APPLICATION PROCEDURE:

- ***CSO must have the following criteria:***
 - A motivational letter setting out your qualifications, experience of working (peacebuilding, advocacy, human rights) in the county and COVID response and suitability for this task, as well as two suitable contacts who can give a professional reference on your work in the communities in either Grand Cape Mount or Margibi Counties; (1 page max);
 - The CSO must give a brief explanation of how the CSO links to other CSOs and or networks in the county regarding COVID 19 response;
 - Article of incorporation (mission, objectives, values and targeted beneficiaries) and business registration required;
 - Proof of civil society registration needs to be submitted with the grant

CLOSING DATE FOR APPLICATION:

The deadline for the submission of interest is on 7 August 2020.

A provisional start date of 1 September 2019.

How to Apply:

A cover letter explaining your interest with all relevant accreditation documents as well as contact details should be addressed to ZOA's Country Director, Haremen Sas (h.sas@zoa.ngo) and sent by email only to ZOA's Peacebuilding Programme Coordinator, p.najue@zoa.ngo and cc to Liberia Peacebuilding Office Executive Director, at edwardmulbah@gmail.com;

All applications must be received by 17:00 pm on 7 August 2020. Only short-listed CSOs will be contacted.