



May 27, 2019
PSA/LRA-032/FY18-19

REQUEST FOR EXPRESSIONS OF INTEREST PROVISION OF MOBILE APPLICATION

The Liberia Revenue Authority (LRA) was established by an Act of Legislature in September 2013 for the purposes of assessing and collecting national revenues as specified in the Revenue Code of Liberia and other related laws; administering, accounting, auditing, enforcing revenue collection laws and regulations; and educating taxpayers to facilitate tax and Customs compliance. The Authority replaces the Department of Revenue. The LRA mission is to professionally, fairly, transparently and effectively collect lawful revenue; facilitate legitimate trade and social protection for the people of Liberia.

“Real Property and You” is an initiative of the LRA with funding from OSIWA intended to increase taxpayer compliance within the Real Estate Sector which will subsequently lead to increased revenue generation. It is geared towards enhancing the relationship between the administration and taxpayers by simplifying the payment and administration process, increasing awareness and expanding the tax base.

“Real Property and You” initiative seeks to achieve the following major objectives:

- Transform valuation and property owner registration into mobile and self-services;
- Map properties into various zones and enroll additional properties on the tax roll;
- Increase voluntary compliance through education and awareness programs; and Increase revenue.

In accomplishing the above, the project has three core components:

1. Development and deployment of a Mobile App for Taxpayer Registration and Issuance of Tax Identification Numbers
2. Equipping TBOs with critical infrastructure (Mobile Devices, Laptops) for capturing of returns.
3. Outreach Engagements for Enrollment of Properties and Businesses

Scope of Services:

The scope of work for the development of the mobile app and integration with SIGTAS is listed as follows:

- Mobile platform research and ideation, including: stakeholder interviews with HQ and the field, discovery and specification for infrastructure technology (present pro and cons for development options: native, hybrid, web-app), options data sources, API, and design requirements;
- Development and configuration of an Alpha version of the App focusing on key features (to be defined during project ideation);

- Conduct end to end user acceptance testing
- Quality, security and performance testing and fix;
- Full implementation and delivery of the features and design of the app (Beta version);
- Finalization, including final quality testing and approval;
- Development of complete technical and functional documentation for LRA technical staff.
- Support for the application process and launch of the app in the various online app stores.
- Transfer technical knowledge to LRA technical team on the development of mobile apps.

Objective:

The main objective of the project is designing, developing, testing and deploying LRA mobile app integrated with the core tax administration system (SIGTAS). LRA envisages the app will simplify and improve access to tax administration services there by increasing compliance to tax laws and revenue collection.

Key Deliverables

For the management and delivery of project results, the project will have various milestones categorized and delivered as Releases.

Contract and Reporting Requirements

The Individual Consultant services will be contracted on a Performance Base contract. He/she will report to the Deputy Commissioner General for Technical Affairs of the LRA for functional and technical aspects of the assignment related to the implementation of the deliverables. The Consultant shall submit the reports summarized below during the implementation of the assignment. All documents/reports will be issued in English, submitted in both hard and electronic copies.

Individual Consultant Qualifications and Experience

It is expected that the assignment/project will be undertaken by an Individual Consultant with the following work experience to successfully execute the assignment:

- **Understanding of tax administration**
- **Experience in developing cross platform applications proven by showing the links/list of application developed and demonstration**
- **Experience in working with multiple programming languages:**
 - **Strong command on programming languages such as C#, Java, Python, JavaScript**
 - **Asp.net, Django, Angular, Java EE**
 - **PL/SQL block development experience and knowledge**
 - **Demonstrated experience to solve problems**
- **Strong organizational skills**

- **Drive to keep up to date with developments and trends in the tech and modern media world**
- **The ability to learn quickly**
- **The ability to interpret and follow technical plans**
- **Problem-solving skills**

Strong communication skills as well previous experience developing mobile application and other revenue services is a distinct advantage.

Duration of Assignment and Payment

The assignment is estimated to be completed over a period of 20 weeks as of the contract date. Payment arrangement shall be negotiated between the firm and the LRA.

An **Individual Consultant** will be selected for this consultancy in accordance with procedures under the Consultant Qualification Selection (CQS) Procurement Method and Procedures described in accordance with the provisions of the Public Procurement and Concessions Act (PPCA) revised Sept 2010.

Interested **Individual Consultants** may obtain further information at the address below from Monday to Thursday May 9, 2019 between 9:00 a.m. and 3:00 p.m.

Walter J. Dean
Liberia Revenue Authority Headquarters
ELWA Junction
Basement Floor Procurement Section
Paynesville, Liberia
Tel: 231(0886) -517-891
Email: walter.dean@lra.gov.lr and procurement@lra.gov.lr

Deadline of Submission

Expressions of Interest are now invited from Individual Consultants to indicate their interest in providing the above-mentioned stated services. Interested firms must provide information indicating that they are qualified to perform the services (brief corporate profile, description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.). Firms will be selected in accordance with the procedures and provisions set out in the Public Procurement and Concessions Act (PPCA) revised Sept 2010.

Expressions of Interest must be clearly marked "Expression of Interest for the Provision of Mobile Application to the Liberia Revenue Authority" and delivered to the address below **(by hand or e-mail)**.

EOIs must be submitted on or before **Tuesday, June 18, 2019, 12:00 p.m.** at the Liberia Revenue Authority Headquarters, ELWA Junction, Paynesville, Liberia

Provision of Mobile Application

Liberia Revenue Authority

LRA Headquarters

ELWA Junction

Paynesville, Liberia

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