

Chemonics International Inc.

JOB DESCRIPTION

TITLE: HIV/FP/MNCH Supply Chain Advisor

PROJECT: Global Health Supply Chain-Procurement and Supply Management (GHSC-PSM)

JOB LOCATION: Monrovia, Liberia

REPORTS TO: Senior Technical Director - Systems Strengthening

General Summary and Background

The purpose of the Global Health Supply Chain (GHSC) – Procurement and Supply Management (PSM) project is to ensure uninterrupted supplies of health commodities in support of USG-funded public health initiatives around the world. The project provides direct procurement and supply chain management support to the President's Emergency Plan for AIDS Relief (PEPFAR), the President's Malaria Initiative (PMI), and Population and Reproductive Health. In supporting USG-funded global health activities, PSM develops and manages a wide array of services for health commodity procurement and related systems strengthening technical assistance encompassing different elements of a comprehensive supply chain.

At the Liberia country level, GHSC-PSM supports country strategies and priorities that fall under the following three project objectives:

- Global Commodity Procurement and Logistics
- Systems Strengthening Technical Assistance
- Global Collaboration to Improve Long-Term Availability of Health Commodities

Principal Duties and Responsibilities

HIV (Task Order 1) and Family Planning/Maternal New-born and Child Health (FP/MNCH Task Order 3&4) Supply Chain Advisors, will work within the project and alongside the Ministry of Health (MoH) to strengthen supply chain management activities including; the use of data to monitor and evaluate Liberia's HIV/FP/MNCH related commodity supply chain and improve data management practices to ensure accountability, transparency, and availability of commodities. The positions will serve as a coordinator and advisor within GHSC-PSM for HIV/FP/MNCH related commodities across the supply chain spectrum and will report directly to the Senior Technical Director - Systems Strengthening.

Specific duties include but not limited to the following:

1. Review HIV/FP/MNCH related commodities logistics management information system (LMIS) data, to identify trends in consumption and inventory management in the public-sector supply chain.
2. Make use of the existing information technology tools in linking service statistics and commodity usage data.
3. Monitor global trends and GHSC-PSM HQ communications around HIV/FP/MNCH activities to ensure Liberia's programs are designed by MOH and partners with insights and knowledge of latest news in HIV/FP/MNCH management.
4. Represent interests of the project within MOH technical working group meetings, monthly supply chain coordinating committee meetings, and other events where HIV/FP/MNCH commodity issues are discussed
5. Advise the forecasting and supply planning team as they conduct the ARVs, HIV test kits, Essential Medicines and Lab commodities annual national quantification activity, including review of the methodology, coordinating data collection, cleaning, analysis and assumption building.
6. Establish a reasonable and appropriate lead-time for ordering and delivery of goods, ensuring this lead-time is followed and achieved as per the different stakeholder timelines.

7. Participate in the review of policies and technical validation of specifications for the procurement of HIV/FP/MNCH related commodities with special attention to national regulations, industry standards and value for money.
8. Work with implementing partners, donor agencies, and government partners to identify HIV/FP/MNCH related commodity availability issues and address bottlenecks in supply chain management of supplies.
9. Coordinate across GHSC-PSM internal supply chain operations teams to maintain regular communication channels with USAID and other donors on forecasting data, the status of procurements, funding gaps identified, availability of stocks at facilities and other supply chain management issues.
10. Assist with development of GHSC-PSM annual work plans, quarterly and annual reports and other related communications as required by Washington, GHSC-PSM Liberia team or others.
11. Represent GHSC-PSM in critical technical and policy forums, in sharing innovative GHSC-PSM interventions to resolve supply challenges
12. Exhibit Chemonics values and build culture of "Living our Values" within the team. Verify that USAID regulations, Chemonics policies, and quality management best practices are enforced consistently.

Qualifications:

1. Bachelor's degree in a Health-related field with at least seven (7) years' experience in logistics/supply chain management, electronic tools, conducting forecasting and quantification exercises, performance monitoring, logistics data management and/ or public health commodities management, particularly at the national level.
2. Master's degree is an added advantage.
3. Experience working with HIV/FP/MNCH related activities is preferred.
4. Proven leadership and inter-personal skills and ability to build and motivate diverse and talented teams.
5. Good presentation skills and ability to work with analytical tools
6. Experience working on USAID-funded health programs strongly preferred.
7. Strong written and oral communication skills in English.
8. Excellent problem solving and decision-making skills.
9. Demonstrates leadership, versatility, and integrity.

Instructions:

Please submit cover letter and CV to LiberiaPSMJobs@ghsc-psm.org by the close of business May 29, 2019. Please include "HIV/FP/MNCH Supply Chain Advisor" in the subject line.