



## Position Vacancy

### *Health Information Systems Advisor*

**Department:** *Global Programs Office*

**Position Reports To:** *TBD*

**Position Supervised:** *TBD*

**Location:** *Monrovia, Liberia*

#### **Overview:**

Jhpiego seeks a Health Information System (HIS) Advisor to provide technical leadership and project oversight in health information systems for an upcoming USAID-funded Health System Strengthening project. The project will operate over a five-year period.

The HIS Advisor will be responsible for the technical and methodological soundness of design, implementation, monitoring, and evaluation of HIS project activities. The HIS Advisor will provide technical assistance to the Liberia Ministry of Health and other National-level stakeholders (e.g., medical licensure and regulatory bodies) to strengthen national information systems including but not limited to the human resource information system (iHRIS), the health management information system (HMIS), and electronic logistics management information system (eLMIS) (if applicable). The Advisor will work hand-in-hand with stakeholders to improve the functionality, quality, and use of the various health information systems, in line with national strategic plans and policies. S/he will guide development of additional modules and/or system functionality, foster leadership and dissemination of HIS standards and guidelines, and train system managers and users. S/he will advise on interoperability of systems and data collection efforts to ensure consistency and availability of up-to-date information for decision-makers.

This position is contingent upon award from USAID. ***Liberian nationals are strongly encouraged to apply.***

#### **Responsibilities:**

- Provide technical oversight, strategic direction, and definition of project HIS activities
- Provide technical assistance to the MOH to implement, deploy, optimize, and/or use various health information systems

- Provide technical expertise to the MOH in the development and dissemination of HIS standards and guidelines
- Collaborate and coordinate with government and non-government stakeholders and implementing partners to strengthen routine health information systems including HMIS, iHRIS, and others
- Build in-country capacity in quality collection, analysis, dissemination and use of HIS data at the national- and county- levels for health system planning and management through training and mentoring
- Identify and implement appropriate, innovative, and sustainable strategies to address HIS gaps
- As needed, develop and/or update evidence-based training materials, standards, job aids, and supervisory systems needed for implementation of various HISs
- Actively participate in relevant technical working groups and professional forums representing Jhpiego
- Work closely with the Chief of Party and Technical Director to set HIS priorities and directions for the project, and respond to requests for support from local counterparts
- Collaborate with all local stakeholders and implementing partners, especially the Ministry of Health, regulatory bodies, WHO and other US and international implementing partners, to ensure that activities are harmonized
- Implement monitoring and evaluation strategies to review quality of HIS implementation, improve program approaches, and document progress toward meeting project objectives
- Document successes, lessons learned and challenges in implementation and maintain an inventory of successful tools and approaches for HIS
- Regularly report on project activities and results to the project team and donor, including routine quarterly and annual reports and other reporting requirements as requested
- Author/co-author abstracts, presentations, and articles for journals and conferences to disseminate best practices, learning, and achievements

**Required Qualifications:**

- Master's degree in computer science, software engineering, information technology, human resource management, statistics or related field
- At least 7 years of experience implementing and/or providing technical assistance to strengthen large-scale HIS including experience in quality collection, analysis, dissemination and use of health information, or comparable
- Demonstrated experience in designing and implementing processes for quality data collection, validation, analysis, dissemination and use for health information and human resource information systems
- Demonstrated experience in working with web-based information systems; experience with business intelligence, data warehouse, GIS, mobile applications preferred
- Demonstrated experience in software development (system analyst or software programming)

- Experience with open source HIS technologies management and administration, including iHRIS and DHIS2 software
- Proven experience implementing national information systems in low resource settings
- Demonstrated experience assessing capabilities of and gaps in national health information systems including functionality, resource requirements, standard operating procedures, and human capacity
- Demonstrated experience providing capacity building assistance at individual and organizational levels
- In-depth understanding of Liberia's health information systems, and experience living and working in Liberia preferred
- Familiarity with United States Government's administrative, management and reporting procedures and systems
- Excellent diplomacy skills and a proven ability to establish and maintain interpersonal and professional relationships with USAID, host-country counterparts and representatives from other key stakeholders such as NGOs, CSOs, and the private sector
- Experience hiring and supervising personnel and ensuring they acquire the necessary training and skills to meet evolving project needs
- Outstanding leadership, strategic thinking, organizational, team-building, and representational skills
- Excellent skills in facilitation, team building, and coordination
- Excellent verbal, written, interpersonal, and presentation skills in English
- Proficiency in Microsoft Office Suite
- Ability to travel nationally and internationally up to 30% of the time

*Jhpiego offers competitive salaries and a comprehensive employee benefits package.*

*Please apply at [www.jobs-jhpiego.icims.com](http://www.jobs-jhpiego.icims.com)*

***Applicants must submit a single document for upload to include: cover letter, resume, references, and salary history. The due date for submission of applications is May 18, 2018.***

*For further information about Jhpiego, visit our website at [www.jhpiego.org](http://www.jhpiego.org)*

***Note: The successful candidate selected for this position will be subject to a pre-employment background investigation.***

***Jhpiego is an Affirmative Action/Equal Opportunity Employer***