

**VACANCY ANNOUNCEMENT**

<b>Position</b>	<b>Instructional Supervisors (Coaches)</b>
<p><b>12 positions</b></p> <p>Instructional Supervisors (Coaches) KG: 8 positions</p> <p>Instructional Supervisors (Coaches) Grade 1 &amp; 2: 4 positions</p>	<p><b>About RTI</b></p> <p><b>Mission/Education/Experience</b>  RTI is an independent organization dedicated to conducting innovative, multidisciplinary research that improves the human condition. With a worldwide staff of more than 4500 people, RTI offers innovative research and development and a full spectrum of multidisciplinary services. Universities in North Carolina founded RTI in 1958 as the first scientific organization in and centerpiece of the Research Triangle Park.</p> <p>RTI International is implementing the USAID-funded five-year Read Liberia Activity to improve reading outcomes of children in the early grades in Liberia. Read Liberia will work closely with and support the Government of Liberia's efforts to improve the reading abilities of students in the early grades of public schools. RTI is an equal opportunity employer.</p> <p>RTI is recruiting Instructional Supervisors (Coaches) for kindergarten (KG) and grade 1 &amp; 2 classes. The Coach will serve as a Consultant for three months after which the status will be regularize to full-time employment based among satisfactory performances. The Coaches will work in the following six counties: Bong, Lofa, Nimba, Margibi, Montserrado, and Grand Bassa.</p> <p><b>Job Summary:</b>  The Instructional Supervisor (Coach) will be responsible to coach, mentor, and train teachers in kindergarten and grade 1 &amp; 2 classes.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>- Train teachers in early grade reading methods and in the use of teaching and learning materials developed by the Read Liberia Activity.</li> <li>- Conduct regular visits to assigned schools to support and monitor teachers, assess student progress, work with DEOs and school principals as it relates to coaching efforts</li> <li>- Attend regular trainings and workshops in order to improve coaching skills.</li> <li>- Check on the arrival, distribution and use of kindergarten and grade 1&amp;2 teachers' guides and students' books.</li> <li>- Keep records, collect data and submit information to RTI.</li> <li>- Maintain regular/daily communication with field staff and Teacher Training Coaching Supervisor.</li> <li>- Provide support during book distributions in assigned county</li> <li>- Perform other related duties as required</li> </ul>
<p><b>Qualifications</b></p>	<p><b>Qualifications:</b>  Bachelor's or Associates Degree in education  3 years' experience working in education in Liberia, preferably working to improve teaching practice in the classroom</p> <p><b>Skills &amp; Abilities:</b></p>

	<ul style="list-style-type: none"> <li>- Phonics and early grade literacy instructional practices</li> <li>- Excellent facilitation skills</li> <li>- Ability to work well with others</li> <li>- Willingness to work with outside of normal school hours if necessary for meeting with teachers and principals</li> <li>- Proven capacity to work under pressure, meet deadlines, and set priorities.</li> <li>- High level of personal and professional integrity, motivation to perform at one's best</li> <li>- Ability to listen and communicate in English both verbally and in writing</li> <li>- Ability to work under pressure and independently</li> <li>- Willingness to live/relocate in rural counties ((Bong, Lofa, Bassa, Nimba, Montserrado, or Margibi)</li> </ul>
<p><b>To Apply</b></p>	<p><b>Applicants are requested to send:</b></p> <ul style="list-style-type: none"> <li>- A motivation letter and updated curriculum vitae to: <a href="mailto:jobs@readliberia.rti.org">jobs@readliberia.rti.org</a></li> <li>- Address your application to: <b>Human Resources Department RTI International/USAID Read Liberia MK Kafel Building, Gardner Avenue Btw. 16th &amp; 17th Streets, Sinkor 1000 Monrovia, 10 Liberia</b></li> <li>- Interested applicants may submit hard or soft copy application</li> <li>- In the subject line of your email and applications, please list Instructional Supervisor (Coach)-KG or Instructional Supervisor (Coach)-Grade 1&amp;2</li> <li>- Please indicate what county you prefer to work (Bong, Lofa, Grand Bassa, Nimba, Montserrado, or Margibi)</li> <li>- Please do not apply if you were interviewed for this position.</li> <li>- Only shortlisted applicants will be contacted</li> </ul>
<p><b>Deadline</b></p>	<p><b>June 15, 2018 at 5:30 PM</b></p>