



# INTERNATIONAL RESCUE COMMITTEE, INC.

## BID NOTICE

Founded in 1933, the International Rescue Committee is a global humanitarian leader that help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future.

The IRC has been operating in Liberia since 1996 and is one of the largest humanitarian actors in the country and currently working in four (4) counties; Lofa, Nimba, Bong and Montserrado Counties with its' head office in Monrovia. The regular sectors in IRC Liberia are; Health, Women and Children Protection (WCP).

The IRC is issuing Request for Proposals (RFPs) to solicit competitive sealed bids to establish a contract with reputable companies for the provision of the following goods and services on a routine basis and for the period of one (1) year:

### Category:

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| 1. Cleaning, Household & Food Supplies               | "A" |
| 2. Construction Materials                            | "C" |
| 3. Custom Clearing & Forwarding Services             | "D" |
| 4. IT Equipment/Supplies                             | "F" |
| 5. Motorbikes & Spare Parts                          | "I" |
| 6. Petroleum Products & Transportation               | "K" |
| 7. Printing & Graphic Arts                           | "L" |
| 8. Security Guard Services                           | "M" |
| 9. Stationery & Office Furniture's                   | "N" |
| 10. Vehicle 3 <sup>rd</sup> Party Insurance Services | "P" |
| 11. Vehicle Maintenance/Garage Services              | "R" |

Interested and suitably qualified Vendors may request for complete tender documents (RFP) from IRC Head Office located at

### IRC Head Office:

Russell Avenue & 11<sup>th</sup> Street Sinkor (Landside)  
Monrovia, Liberia

### Contact:

Supply Chain Coordinator | IRC Liberia

Tel: +231.777.936.855

Email: [mondatus.mondave@rescue.org](mailto:mondatus.mondave@rescue.org)

Between hours **8:00am** to **4:00pm** daily from **Wednesday February 7, 2018** to **Tuesday February 27, 2018**.

**DEADLINE** for all Bidders to submit **completed bid documents** is **Tuesday February 27, 2018** at **4:00pm**.