

VACANCY ANNOUNCEMENT

Mental Health Psychosocial Support & Protection Program Manager (MHPSS-P)

(Female candidates are strongly encouraged to apply)

ABOUT US

Action Against Hunger has been working in Liberia since 1990 with the purpose of responding to the needs of the most vulnerable people, at first during the emergencies and then in a more development setting, until the 2014 Ebola outbreak and the emergency it generated in the country. Action Against Hunger interventions in Liberia aim at improving the nutrition security of the population, with a particular focus on children under five and pregnant and lactating women. Action Against Hunger aims at doing so by implementing multi-sectoral programs, which encompass direct nutrition intervention and prevention activities to address the underlining causes of undernutrition, i.e. poor health, food insecurity, poor care practices, and poor access to water and sanitation. Action Against Hunger also has an integrated advocacy strategy in the mission that cuts across all the sectors.

Job purpose: The post holder will ensure that MHPSS-P activities are supported in high quality across all Action Against Hunger-Liberia existing projects through effective implementation of MHPSS-P tasks. S/ he will identify and implement relevant and quality MHPSS-P interventions, respecting ACF strategy. The incumbent will provide mental health psychosocial support and protection across all programs.

Core Responsibilities:

Identifies the needs and contribute to the formulation of projects

- She/ he leads on the identification of the humanitarian needs in MHPSS-P in its area of intervention, including submission of related reports
- ensures the appropriate inclusion of the target populations and local and sectoral actors in the identification of the needs and response modalities
- She/ he contributes to the writing of the MHPSS-P sections of project proposals

Ensure the implementation, monitoring and reporting of MHPSS-P projects

- She/ he leads the implementation of the MHPSS-P programme(s), consistent with the logical framework of the intervention, the budget, the ACF logistical and administrative procedures
- She/ he ensures the quality of the programmes implemented in conformity with the technical and management standards of the ACF project
- She/ he is able to identify the technical constraints linked to implementation of his/her projects
- Leads the monitoring of his/her programmes, by means of internal Activity Progress Report monitoring tools, his/her regular presence in the field, an updated chronogram, monthly analysis of budgetary monitoring

Contributes to the Quality and Accountability processes and assessment of the impact of his/her programme

- Promotes and contributes to the evaluation of the impact of all MHPSS-P components throughout all projects (external evaluation)
- Promotes and contributes to learning and improvement of quality (external evaluation and joint visits)

- Lead implementation of the complaint mechanisms focusing on the transparency and ethics of projects in particular with assisted populations

Participates in coordination and representation and with the ACF partnerships in its area of intervention

- Coordinates his/her activities with the other sectors and ACF departments for rationalized use of the resources and maximum integration
- Participates at the request of the Country Representative and the Field Coordinator to visits to donors
- Serves as ACF representation and for undertaking relationships with the partners, the authorities, the agencies of the United Nations and the National and International NGOs in his/her sector in collaboration with the support of the Field Coordinator
- Contributes to the process of selection, formalization and strengthening of the capacities of the partners (local NGO, international NGO, International, national and private authorities, etc...)

Train and manages his/her teams

- She/ he defines the human resources requirements of his/her activity and the organisation chart of his/her team
- Participates in the recruitment of his/her teams (writing of job descriptions, conducting interviews and tests...)
- Organises and manage team meetings as well as individual, regular and exceptional points
- Identify the training needs of the team members

Contribute to capitalization and technical development within his/her sector

- She/ he produces capitalization reports according to the existing formats
- Compile all the technical and methodological documents (including lists of aid recipients and distribution etc..) essential for capitalization projects and for audits
- Carries out compilation of all the documents essential for putting for archiving on computer support to give to his/her manager
- Undertakes a compilation of photos of his/her projects on CD media to give to the communication department during his/her debriefings
- Contributes to sharing of experience (accounts of mission feedback, narratives, interviews, website...)

Guarantee and ensure the confidentiality of data collected during the MHPSS-P activities of the mission

- Ensure data confidentiality, ownership of project beneficiaries and ACF
- Guarantee the confidentiality of clinical interviews / individual or group counselling with the psychologists in charge

Required Skills and Qualifications:

- This position requires a degree in Psychology (Clinician psychologist recommended), mental health discipline, public health, or related field and at least 4+ years of equivalent work experience with expertise in psychosocial sector in the humanitarian sector
- Experience working in mental health field or related field at either the programmatic or policy level required.
- Four years demonstrated proficiency in project management, developing and implementing activities, staff supervision, budget preparation and execution, and partnership building.
- Demonstrated proficiency in monitoring and evaluation of data from project activities and the collection, analysis and reporting of data. Skilled public speaker.
- Strong interpersonal, writing, and oral presentation skills in English.
- Willingness to travel and engage with different stake holders.

REMUNERATION PACKAGE:

- Starting date: January 3, 2022
- Duration of contract: 6 months (with the possibility of renewal)
- Location: Monrovia with travel to other Action Against Hunger intervention areas
- Monthly basic salary: between 1,436 USD
- Monthly transport allowance: 75 USD
- Monthly education allowance: 90 USD
- Medical insurance

HOW TO APPLY:

Send your motivation letter, CV with names of **three (3) professional referees** by email with the position title: **“MHPSS-P”** clearly stated in the subject line to:

recruitment@lr-actionagainsthunger.org no later than **5:00pm, December 5, 2021**.

Action Against Hunger is committed to diversity and inclusion within its workforce, and encourages all competent persons, irrespective of gender, religious and ethnic backgrounds, including persons living with disabilities, to apply and become part of the organization. Action Against Hunger has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of Action Against Hunger, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination.

Action Against Hunger is an equal opportunity Employer.
Qualified women are particularly encouraged to apply.

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