



Alniaboh LIBERIA INC

2nd Floor of Dekpah Building

Adjacent NP Gas Station, Ganta Main Street, Ganta City, Nimba County, Liberia

Cell #: +231-881-924-553 or +231-776-609-125 Email: alniabohliberia@gmail.com

Intensive and hand-on Training in QuickBooks, and Monitoring & Evaluation (M&E) in Ganta City, Nimba County.

The General Public is informed that **Alniaboh Liberia Inc** in collaboration with **QuickBooks Intuit professionals from the USA** will conduct an intensive and hand-on 4day training in **QuickBooks, and Monitoring & Evaluation (M&E) in Ganta City, Nimba County.** The Content and cost of the QuickBooks Training below:

Contents of the training:

- Equipment requirements and installation
- IT procedures
- Internal checks and controls
- Setting up an Organization (Easy Step Interview)
- Income Accounts, Expense Accounts
- Setting up the QuickBooks opening Window
- Setting up Users and Passwords
- Setting up The Chart of Accounts
- Creating new Accounts
- Management Reports
- Budget reports for specific class
- Cash and Bank transactions
- Bank reconciliation
- Journal entries
- Reports
- KEY REPORTS
- Audit tray
- Exporting reports to Excel
- Close down QuickBooks and Excel
- Setting up Budgets
- CAPITAL BUDGETS
- BUDGET REPORTS
- Foreign Currency Reports
- Checklist 1 - Setting up QuickBooks
- Monthly checks and procedures
- Accounting Records

The training starts **August 8 and ends on August 29 (4 Saturdays)** (4 hours every Saturday one Session: 2pm to 6pm)

Cost: **100USD...** Cost Covers Registration fees, Course fees, Software, Training Materials and a QuickBooks Intuit Certificate from the USA upon successful completion of training.

Award: QuickBooks Intuit Certificate from the USA upon successful completion of training.

Target Participants: Auditors, Entrepreneurs, Financial Experts, Accountants, Finance officers, Business Students (Seniors), and Interested Individuals with Good Financial Background.

Participant must have a Laptop for the QuickBooks training.

Our Internationally acclaimed and recognized Monitoring and Evaluation (M&E) Training

Our **M&E** course is intended to **provide hand on and an in-depth understanding of results-based monitoring and evaluation methods** with practical applications of tools and methods. It will provide participants with M&E tools, techniques and resources needed for planning, organizing, and managing programs and projects.

Through case studies, exercises and group work participants will learn the links between results-based measurement, monitoring and project evaluation. Practical exercises and informal question and answer sessions around common M&E problem areas. The course addresses Result Based M&E for the entire results chain, including the all-important outcomes and logic model; it covers the principles, and embeds the practice of M&E for results.

The **M&E training** starts **August 8 and ends on August 29 (4 Saturdays)** (4 hours every Saturday one Session: 9:00am to 1pm)

Cost: **125USD...** Cost Covers Registration fees, Course fees, Training Materials and an Internationally acclaimed Certificate upon successful completion of training. **Award:** Internationally recognized and acclaimed Certificate upon successful completion of training.



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Target Participants: Project Managers and officers, M&E officers & managers, Business Managers, Urban Planners & Administrators, Agriculture & Social Science Students (Seniors), Engineers, Local authorities, Entrepreneurs, and Interested Individuals with Good analytical Background.

Registration is now in progress at our Ganta City office, 2nd floor Dekpah Building, Adjacent NP Gas Station, Ganta Main Street, Nimba County. Our head Office is on the Capitol Bye between Don Kan Gas Station and BMC Store, Monrovia.

Registration will end on August 7, 2020.

Call us on 0776-609-125 or 0881-924-553 to book your space or email us at alniabohliberia@gmail.com OR Join us on Facebook at: Alniaboh Liberia Inc

Other services offer:

Alniaboh Liberia also builds financial system using QuickBooks for corporations, NGOs, companies, schools, churches, mosques, stores at an affordable price. No matter how big or small your organization is; Alniaboh has the customized software for your convenience.

Lastly, Alniaboh Liberia also conducts trainings in Basic and Advance Microsoft Excel (US\$150), Power Point (US\$150), Access (US\$200), and SPSS (US\$200) for the general public from Monday to Friday (12pm to 2pm and 5:30pm to 8pm). Alniaboh also have customized training classes for individuals and organizations at their convenience.

ALNIABOH LIBERIA INC
Management & Technology Consulting Firm

SERVICES OFFER:

Training Services:

- QuickBooks
- SAP
- Oracle
- SPSS
- MS Excel, PowerPoint, Access
- Customer Service

- Financial Management
- Project Management
- M & E
- HR Management
- Proposal Writing
- IFRS
- CA, ACCA, CPA

Address
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Motto: Your Business Solutions provider

Business Support & Advisory Services:

- Build institutions' accounting systems
- Accounting & Tax Services
- Inventory count and control systems setup
- Computers Maintenance & Network Installations
- Project Monitoring & Evaluation
- Social and Financial Audits
- HR Management Services
- Debt Collection Services

infur QuickBooks
in partnership with
AlniabohLiberia Inc
CORPORATE TRAINING PARTNERS