

Chemonics International Inc.
POSITION DESCRIPTION

JOB TITLE: Malaria Supply Chain Advisor

PROJECT: Global Health Supply Chain-Procurement and Supply Management (GHSC-PSM)

JOB LOCATION: Monrovia, Liberia

REPORTS TO: Senior Technical Director - Systems Strengthening

Summary:

The purpose of the Global Health Supply Chain (GHSC) – Procurement and Supply Management (PSM) project is to ensure uninterrupted supplies of health commodities in support of USG-funded public health initiatives around the world. The project provides direct procurement and supply chain management support to the President’s Malaria Initiative (PMI), Population and Reproductive Health and the President’s Emergency Plan for AIDS Relief (PEPFAR). In supporting USG-funded global health activities, PSM will develop and manage a wide array of services for health commodity procurement and related systems strengthening technical assistance encompassing different elements of a comprehensive supply chain.

At the Liberia country level, GHSC-PSM supports country strategies and priorities that fall under the following three project objectives:

- Global Commodity Procurement and Logistics
- Systems Strengthening Technical Assistance
- Global Collaboration to Improve Long-Term Availability of Health Commodities.

The Malaria Supply Chain Advisor will be located and work directly with the National Malaria Control Program (NMCP). S/he will work within the NMCP to strengthen capacity to plan and execute procurement and supply management activities; strengthen use of data to monitor and evaluate Liberia’s malaria commodity supply chain; and improve data management practices to ensure accountability, transparency, and availability of commodities.

Responsibilities:

- Build the supply chain management capacity of the NMCP, particularly around the use and quality of data for decision-making, including stakeholder coordination, performance monitoring, forecasting, quantification, national needs assessment, and supervision.
- Support ongoing improvements in supply-chain data generation, collection, processing, storage, and utilization, ensuring that reports are prepared, shared, and used for decision-making.
- Assist NMCP with drafting and submitting commodity procurement requests for malaria commodities. This should include coordination between multiple donors.
- Assist NMCP in monthly commodity distribution planning to ensure health facilities have sufficient stock to meet patient needs.
- Assist NMCP in monitoring proof of receipts (POR) and proof of deliveries (POD) following commodity deliveries.
- Assist NMCP in managing any emergency orders that may arise.
- Review, identify, and make recommendations to strengthen NMCP’s oversight, systems, and procedures to improve management of the supply chain at central and peripheral levels.
- Regularly report on stock status of malaria commodities and health facility performance, especially as it relates to the security of malaria commodities; and malaria case management.
- Assist NMCP in the analysis of malaria logistics and case data to improve data consistency in the logistics management information system (LMIS) and health management information system (HMIS).
- Suggest and test possible solutions for enhancing alignment of logistics and case data for malaria commodities.
- Participate in relevant meetings and technical working groups and liaise between organizations, donors, and other partners managing the malaria programs and/or the malaria supply chain.

- Provide advice on implementation of the Malaria Strategic Plan (MSP), ensuring MSP performance indicators are regularly used in performance monitoring, and provide input to annual work plans.
- Coordinate the malaria national quantification activity, including reviewing the methodology for quantification of malaria commodity needs, coordinating data collection/cleaning/analysis, and documenting and sharing assumptions.
- Utilize the malaria quantification report to support the development of an integrated national supply plan for malaria commodities. Serve as liaison between donors and key malaria funding advocate.
- Support ongoing supply chain data utilization and quality assurance efforts, including reviewing of tools, standard operating procedures (SOPs), and manuals.
- Liaise with the Logistics Management Advisors to engage counties/districts and support the End Use Verification (EUV). Work closely with project's M&E team for data quality, verification and reporting.
- Support NMCP in planning, executing, coordinating, monitoring, and reporting on long lasting insecticide treated nets (LLINs) distributions.
- Build capacity of NMCP, central level and peripheral levels on "best practice" supply chain management, with emphasize on data management.
- Perform other duties as required and assigned.

Qualifications:

- At least seven years of experience in supply chain management, performance monitoring, and logistics data management, particularly at the national level.
- At least seven years of experience working with the health systems in supporting the Liberia Ministry of Health. Experience in malaria diagnosis and treatment required.
- Masters Degree or Bachelors Degree and work experience equivalent in a field related to logistics/supply chain management, monitoring and evaluation (M&E), pharmacy, public health, or health management required.
- Experience and familiarity monitoring and evaluation (M&E) for systems performance, process improvement, and data management strongly preferred.
- Experience conducting capacity building, on-the-job mentoring, and/or continuous process improvement programs preferred.
- Previous donor-funded field experience (e.g., Global Fund, USAID, DFID, WHO, World Bank, etc.) desired.
- Demonstrated ability to achieve results in dynamic and high-pressure environments.
- Ability to communicate effectively in a cross-cultural environment with multiple stakeholders and partners.
- Proficiency in various data analysis software, and familiarity with database and spread sheet queries, formulae, and graphical presentation of data.
- Fluency in English and excellent report-writing skills required.
- Proven leadership and organizational skills.
- Demonstrates leadership, versatility, and integrity.

Instructions:

Please submit cover letter and CV to LiberiaPSMJobs@ghsc-psm.org by the close of business May 29, 2019. Please include "Malaria Supply Chain Advisor" in the subject line.