



REPUBLIC OF LIBERIA
ENVIRONMENT PROTECTION AGENCY

P.O. Box 4024
4th Street Sinkor, Tubman Boulevard,
1000 Monrovia, 10 Liberia



TERMS OF REFERENCE

Project Title: Strengthening Liberia’s Capability to Provide Climate Information and Services to Enhance Climate Resilient Development and Adaptation to Climate Change (Early Warning System)

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| Job Title | National Consultant |
| Division/Department | EARLY WARNING SYSTEM |
| Programme/Project Number | GEF ID number: 00086796 |
| Location | Monrovia, Liberia |
| Reports to | Energy & Environment Coordinator/EPA |
| Implementing Agency | Environmental Protection Agency |

BACKGROUND

The Environmental Protection Agency (EPA) and Ministry of Transport (MOT) in collaboration with the United Nations Development Programme (UNDP) are currently implementing a project titled, “Strengthening Liberia’s Capability to Provide Climate Information and Services to Enhance Climate Resilient Development and Adaptation to Climate Change”. The project which is supported by the Global Environment Facility (GEF) through the Least Developed Country’s Funds (LCDF) under the United Nations Framework Convention on Climate Change (UNFCCC) aims to set up an Early Warning System to help Liberia adapt to the negative impact of climate change in the face of economic development to ensure sustainability.

The project intends to overcome key barriers including:

- i) inadequate network of weather monitoring infrastructure;
- ii) limited knowledge and capacity to effectively predict future climate events;
- iii) limited co-ordination of hydro-meteorology activities;
- iv) lack of systematic forecasting of climate hazards and analysis of risks meaning no timely dissemination of warnings and climate information; and
- v) Lack of environmental databases for assessing the risks posed by climate variability and change.

The project is expected to be completed by the end of 2018. The EPA intends to utilize portion of the funding for this project to hire a consultant to develop a pro-poor compatible environmental and livelihood strategy. This strategy will help to support the Government of Liberia commitment to address poverty through the creation of economic opportunities that will in turn enhance the capacity and capabilities of local community dwellers to contribute to reducing the impact of climate change.

I. OBJECTIVE OF THE ASSIGNMENT

The general objective of this assignment is to develop a “pro-poor” compatible environmental and livelihood strategy to enable Liberians, especially the poor and underprivileged improve their economic and social livelihoods while also promoting sustainable use of the environment.

II. SCOPE OF WORK

The consultant will work closely with the Energy and Environment Coordinator at the Environmental Protection Agency to carry out the assigned task. The person will be expected to undertake a scoping exercise to provide baseline information on the environmental threats that local communities are exposed to and capacities of these communities to adapt to the negative impacts of climate change. The scoping exercise will be conducted through review of literature, discussions with key informants/stakeholders, and review of existing documents. The consultant will also be expected to collect social and economic data in selected communities in order to gauge poverty level, identify opportunities and challenges in implementing anticipated interventions, and determine intervention strategies that will be applicable and acceptable within the context of the target communities. Information from these activities will inform the development of an environmental and livelihood strategy in support of the national pro-poor agenda. This proposed strategy will create livelihood opportunities for underprivileged Liberians and increase communities’ capacity to take actions to address climate change.

III. EXPECTED OUTPUTS

The following outputs are expected from this assessment which will be produced in the form of a written document:

1. Report from scoping exercise
2. Report from social and economic assessment
3. A draft pro-poor environmental and livelihood strategy outlining:
 - a. communication/information dissemination plan;
 - b. cost analysis and resource mobilization plan;
 - c. road map for implementation;
 - d. Framework for implementation monitoring and evaluation.

IV. DURATION OF ASSIGNMENT

The consultant is expected to complete the assignment within 45 working days stretched over a period of 2 months from the date of signing the contract.

REQUIRED COMPETENCIES

V. QUALIFICATIONS

- Relevant post-graduate (Master or PhD) degree is required in Environmental Studies, International Development, Climate Change, or other related fields
- At least 5 years of relevant experience in carrying out high level analytical work on policy development;
- Strong and proven research and analytical skills;
- Strong knowledge of environmental risk and mitigation measures in Liberia;
- In-depth understanding of the economic situation in Liberia;
- Ability to organize his/her work independently, but also to work as part of a team;
- Proven ability to deliver quality output work under tight deadlines and on time;
- Excellent command of written and spoken English

OTHER SKILLS

- Excellent team player with good interpersonal skills
- Ability to manage workload with minimum supervision
- Ability to work under pressure and tight deadlines
- Ability to work in a multi-cultural environment
- Ability to effectively communicate orally and in writing English in order to communicate complex, technical information to technical and general audiences
- Strong strategic planning, results-based management and reporting capabilities
- Displays cultural, gender, religion, nationality and age sensitivity and adaptability

SUBMISSION OF APPLICATIONS

Interested candidates should send a one-page cover letter- expression of interest (EOI), indicating suitability for the post, as well as a CV to Environmental Protection Agency. All interested candidates are to address their letter of applications and curriculum vitae to the below address:

ATTENTION:

Human Resource Manager
Human Resource Department
Environmental Protection Agency
4th Street, Sinkor
Monrovia, Liberia

Or through email (hrepa@epa.gov.lr), indicating in subject area “Application for Consultancy for Pro-poor livelihood Strategy. Closing date for applications is **4:00 PM, July 22, 2018**. Any application coming/received after this decline will not be given consideration. **Only short-listed candidates whose applications correspond to the above criteria will be contacted for an interview.**

NOTE: This information is also posted on the below website:

- www.emansion.gov.lr
- www.epa.gov.lr