



PREVAIL Network Director

The Partnership for Research on Ebola Virus in Liberia (PREVAIL) which began in 2015 is a collaboration between the government of Liberia and the National Institute of Allergy and Infectious Diseases (NIAID), part of the National Institutes of Health (United States). PREVAIL conducts clinical research, including clinical trials, in Liberia.

Position Description:

PREVAIL is seeking a Network Director. He/she must have previous experience and knowledge in the design, management and analysis of clinical trials and practices. The Network Director will be responsible for the overall executive management and senior direction of day-to-day operations of PREVAIL. He/she will also serve as liaison for the governance structure to implement overall strategic vision for PREVAIL.

Responsibilities:

1. **Strategy Management:** Provide direction to the Operations and Management Team to ensure development and implementation of a comprehensive Operational Plan.
2. **Protocol Management:** Provide senior direction and management to ensure overall progress of PREVAIL protocols from concept manuscript to study outcomes.
3. **Operational Management:** Guide the responsible Committees, Working Groups, Site PIs and Site Managers in management and execution of strategies to support operational execution of PREVAIL authorized protocols
4. **Resource Management:** Provide senior direction and management of the budget. Identify unmet resource needs. Serve as liaison between PREVAIL and external collaborators on resource management.
5. **Workforce Management:** Provide management, leadership, support, and oversight to the Operations and Management Team, Working Group Leads, and the Site PIs and Managers. Identify staffing needs and facilitate the hiring. Provide performance reviews and disciplinary action per the established PREVAIL Authority Matrix.
6. **Internal Communication:** Serve as central point of coordination of communication among project staff and governance groups.
7. **External Relationships:** Establish and maintain strategic relationships with and between partners, key stakeholders, and organizations within and external to PREVAIL

Qualifications:

1. Education
 - a. Master's degree or higher in health sciences required (e.g., MS, MSc, MPH, MBA)
 - b. Doctoral degree in health sciences an advantage (e.g., MD, PhD, DrPH, PharmD)
2. Clinical trials
 - a. Knowledge of the design, management and analysis of clinical trials and good clinical practices, and
 - b. Minimum of five years of experience in the conduct of clinical trials



3. Knowledge of infectious diseases, including emerging infectious diseases
4. Leadership and management
 - a. Sound management skills and a comprehensive working knowledge of the management practices within Liberia, and
 - b. Demonstrated leadership and management of a large and / or complex organization with management and delegation skills
5. Excellent written and verbal communication skills
6. Demonstrated in-depth knowledge of Liberian culture
7. Liberian
8. Ability to work full-time on this position

To Apply:

- Applicants are required to apply by soft and hard copy
 - Soft copies are to be submitted to Network.Director@Prevailcr.org and addressed to the PREVAIL Search Committee
 - Hard copies are to be submitted to a drop-box located at the JFK Hospital 1st Floor, ATTN: PREVAIL Search Committee. The drop-box is located near the PREVAIL Operations Office hallway with visible signage.
- Package for hard and soft copies must include:
 - Academic credentials, Motivation letter, CV, Three (3) letters of recommendation. At least one recommendation should come from the most recent employer.
- **Applications are due no later than the close of business on June 7, 2019 (Liberia time), for both soft and hard copies**