

Job Vacancy Announcement

AccessBank Liberia Limited is a licensed commercial bank and owned by AccessHolding AG, International Finance Corporation (IFC), European Investment Bank (EIB) and African Development Bank (AfDB). AccessBank Liberia is licensed by Central Bank of Liberia to operate as a fully-fledged commercial bank in Liberia.

AccessBank Liberia (ABL) Limited is recruiting qualified employees to fill the position of **Business Officer**. The position of Business Officer is an entry level position whose main responsibility is to make direct marketing of the Bank's products and assist potential customers to fill credit applications of for the Bank's business loan products.

Recruited employees will be trained intensively in the Bank's core credit business. The Business officer position is a target oriented position. Performing Business Officers will be promoted to the position Loan officer or other credit professional level position in the Bank. If vacancy exists, the Business Officer may also be selected to serve in other positions across the Bank.

AccessBank Liberia provides excellent career opportunities.

Job Title: Business Officer
Department: Marketing
Duty Station: Monrovia or Buchanan (depending on preference)

Main Responsibilities:

- Conducting direct marketing of ABL's Credit Product
- Identify potential customers & fill credit applications
- Preparing daily reports on work activities to the Branch Manager
- Perform other duties as required

Qualifications:

Education : University graduate, advance diploma and or high school diploma
Experience : Prior banking experience is NOT required
Computer literacy : Microsoft Word and Excel
Languages : Fluency in English

Other desirable qualities: Thorough and accurate, good communication skills, ability to work against tight deadlines and pressure.

Interested candidate should please bring their application, as well as CV including testimony of all relevant documents to the Human Resources Department, AccessBank Liberia, 20th Street, Sinkor Monrovia, Liberia.

Closing date for the vacancy is **May 30, 2018**

Please note that only short-listed candidates will be contact