

## POSITION JOB PROFILE

<b>POSITION/JOB TITLE:</b> Operator -Control Room	<b>LOCATION:</b> Buchanan
<b>FUNCTIONAL AREA:</b> ArcelorMittal Concession Areas	<b>SEGMENT:</b> Mining
<b>REPORTING TO:</b> Supervisor Rail Line	<b>BUSINESS UNIT:</b> AM Liberia
<b>No OF PEOPLE MANAGED:</b> N/A	<b>OPERATING UNIT:</b> Operations
<b>DATE &amp; AUTHOR:</b> 05/24/2019	<b>TURNOVER:</b>

**MAJOR DUTIES OF JOB HOLDER** *Main Responsibilities. (Mention the differentiating factors, end products and accountabilities where no signoff is needed)*

- *Responsible for:*
- Monitor the security radio activities.
- Monitor the work performance of contracted security firm.
- Patrol the concession area for the purpose of monitoring and risk assessment.
- Monitor the movement of AML assets.
- Maintain and drive AML security vehicles as needed.
- Coordinate and respond to emergency within the AML concession areas.

### Education Requirements for this position (Formal qualifications)

**Essential**

Appropriate qualification in a related Security or Law enforcement discipline

**Desirable**

- Minimum 4 years relevant experience in industrial security and at least 2 years driving for a security entity.

### Key experiences needed prior to taking this position

**Essential**

- Proven ability to deliver results and act as a change agent.
- Demonstrated ability to lead a team safely and improve team safety awareness.
- Experience in incident/accident investigation
- Proven ability to deliver results and act as a change agent.

### Specific skills required for this position

**Essential**

- Demonstrated ability to motivate and lead teams of highly skilled and experienced personnel having diverse cultural backgrounds.

- Able to clearly demonstrate the aptitude to drive a light vehicle and hold a current Liberian driver's license or be able to obtain one.
- Must have excellent written and oral communication skills in English and show a commitment to understand local culture and impart your mining operations and technical knowledge to the local Liberian mine operations personnel.
- Decisiveness
- Strong conceptual thinking ability
- Ability to multitask
- Resilience and resourcefulness
- Performance orientation
- High level of interpersonal skills
- Knowledge of Liberian customs and legal process
- Knowledge of community relations
- Defensive driving

Computer Skills:

- Good computer skills with the ability to use word processing, presentation and spreadsheet applications.

**Desirable**

- Maintains or enhances other's self-esteem.
- Listens and responds with empathy.

**Personal Attributes needed to fulfill requirements of position**

**Essential**

- Be physically fit and be able to pass a pre-employment medical examination. .
- Always identifies the priorities correctly and works in a self-directed manner.
- Constructs systems that are the best method now and sustainable into the future.
- Provide support without removing responsibility (to build ownership).
- Seeks to engage with all people associated with the AML Operations and to understand, learn from and share cultural differences.

**Desirable**

- Prepared to challenge "the way we do things".

**To apply:**

Please submit your letter of application along with your Curriculum Vitae (to include 3 references) as well as copies of your academic credentials in a folder to [Liberia.jobs@arcelormittal.com](mailto:Liberia.jobs@arcelormittal.com). Please include the position in your subject line.

*Deadline for receipt of applications is Monday, June 17, 2019 at 5:00 p.m.*

Please note the following:

- Only short-listed candidates will be contacted

**FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY**