

# REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL SELECTION)

**LIBERIA**

**INTEGRATED PUBLIC FINANCIAL MANAGEMENT REFORMS PROJECT (IPFMRP) II**

Loan No./Credit No./ Grant No.: **P163243**

**Assignment Title: AN AGRICULTURAL SECTOR EXPERT TO STRENGTHEN THE CAPACITY OF THE LRA'S NATURAL RESOURCES TAX SECTION**

**Reference No. : IPFMRP/IC/CS/2.1.2/AfDB**

## **A. Background**

The Government of Liberia has received financing from the World Bank, Swedish International Development Cooperation Agency (SIDA), the United States Agency for International Development (USAID), and the African Development Bank (AfDB) toward the cost of the Integrated Public Financial Management Reforms Project (IPFMRP) II, and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include:

1. Conduct trainings for LRA and other relevant M&As to enhance knowledge and understanding of the value chains of the various commodities in the sector including but not limited to Rubber, Oil Palm, Cocoa, Coffee, fishery, etc. The training will cover the entire value chains of each of the commodities from planting to processing, sales and marketing. The training sessions will be supplemented with staff field visits to selected plantations and milling facilities facilitated by the expert to further enhance NRTS staff knowledge of the commodity value chains.
2. Identify major revenue leakages along each commodity value chain and recommend any mitigation measures
3. Review existing export processing procedures (SOPs) in the sector, identify any control weakness leading to potential revenue leakages and develop Standard Operating Procedures (SOPs) to address the identified weaknesses in line with the industry standards;
4. Support LRA and the relevant Ministries and Agencies (M&As) (Ministry of Agriculture, Ministry of Commerce, National Bureau of Concession etc. ) to implement and monitor compliance with the SOPs;
5. Support LRA and the relevant M&As to conduct sensitization and awareness of the new SOPs;

6. Assess the current capacity of the GoL to undertake sampling and testing of agricultural products exported from Liberia, develop and implement measures to strengthen GoL's capacity. The specific activities will include:-
- i) Document the existing practices and procedures in regard to sampling and testing of agricultural products;
  - ii) Conduct a brief feasibility study of setting of a mini agricultural testing laboratory in Liberia vis-à-vis the option of contracting an independent inspection service provider;
  - iii) Based on the outcome of (ii), Identify competent service providers to conduct sample testing of the products or support the establishment of the mini laboratory including training of GoL officials responsible for sampling and testing
  - iv) Develop, train staff (LRA and the relevant M&As) and deploy standard procedures for sampling and testing of products in the sector;
  - v) Identify relevant agricultural commodity price databases and develop, train and deploy templates for tracking and validating Agricultural commodity price databases for all concessions in the Agriculture sector in line with the respective concession agreement;
  - vi) Support LRA to access the identified commodity price databases;

The detailed Terms of Reference (TOR) for the assignment can be obtained at the address given below.

The Ministry of Finance and Development Planning (MFDP) now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

The consultant for the proposed position must have at least the following:

- 1) Must have in-depth practical knowledge and understanding of the value chains of various agriculture commodities in Liberia. Knowledge of the rubber and Oil Palm commodity value chains is a Must.
- 2) At least 5 years prior practical experience in revenue administration of the agriculture sector
- 3) At least a degree in Agriculture or related field from a recognize institution.
- 4) Experience working with a Large Multinational Corporation involved in rubber or oil palm production and processing is an added advantage.

## **Duration of the Assignment:**

The Agriculture Sector Expert will be hired against a time-base contract for 30 days spread-out over three months period

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Approved Selection Methods for Individual Consultants set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 0900 to 1700 hours

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 1700 hour on 3<sup>rd</sup> August 2018.

Reforms Coordination Unit

Attn: William K. Oye, PFM Reforms Coordinator  
Ministry of Finance and Development Planning (MFDP)

Broad & Mechlin Streets

Monrovia, Liberia

Tel: 231-888226452

E-mail: [woye@mfdp.gov.lr](mailto:woye@mfdp.gov.lr)

Cc: [eoziqbo@mfdp.gov.lr](mailto:eoziqbo@mfdp.gov.lr)