President’s Young Professionals Program (PYPP)
8th Regular Recruitment Call-for-Applications
Deadline: 5:00 pm, Tuesday, October 31, 2017

The President’s Young Professionals Program (PYPP) in collaboration with the Civil Service Agency (CSA) wishes to announce to the general public that it is conducting its 8th Regular Recruitment exercise to recruit 20 exceptionally talented recent university graduates in any discipline to form part of class eight (VIII) of the President’s Young Professionals (PYPs).

Interested Applicants should have a reasonable mix of the following criteria:

1. History of service to community or school through involvement in extra-curricular activities.
2. Law abiding Liberian nationals (determined by a clean criminal background check)
4. Recent (up to 5 years) college/university graduate with 1st degree in any discipline and a cumulative grade point average of at least 3.00.
5. Strong written and verbal (English) communication skills.
6. Friendly, patient, fast learner, self-starter, resourceful, organized and able to work under pressure in a fast-paced professional working environment.
7. Punctual and reliable with a commitment to learning and self-improvement.
8. Basic understanding of working with Microsoft Office applications.
9. Strong team player.

Applicants meeting the above criteria should submit the following:

1. Current CV/Resume,
2. Two (2) recent passport size photos
3. Recent Police clearance (not older than six months)
4. Most recent college/university transcript or letter of attestation, indicating the grade point average (GPA)
5. Three letters of recommendation: (one professional, one academic & one personal)
6. A letter of motivation answering the following question in 500 words minimum: “Why do I feel best suited for the President’s Young Professionals Program and what qualities I bring”.

Shortlisted applicants will be required to sit the CSA aptitude test and the PYPP written and computer aptitude tests. Shortlisted applicants from the tests will be invited to sit a group and individual interviews.

Females are especially encouraged to apply...

Completed application package should be addressed and delivered on or before close of business (COB), October 31, 2017 to: Hh K. Zaizay, Executive Director, President’s Young Professionals Program (PYPP), Airfield, Adjacent Sharks Entertainment Center Sinkor, Monrovia, Liberia. For Further information, check our website: www.pyppliberia.org or call 0886103213 / 0777511064 / 0886556916 / 0776162217 between the hours of 8am - 6pm weekdays.

Applicants residing outside Monrovia should submit their applications to the office of the Superintendent on or before the close of business (COB) on October 31, 2017.

Meanwhile, all interested applicants are invited to our recruitment Open-House training session on “how to write a good essay”, “how to develop an outstanding resume” and “how to sit a job interview” on September 5 & 6, 2017 at 9:00 am at the President’s Young Professionals Program office. Applicants attending the Open-house will also get in-depth understanding on the recruitment process.

Signed:

Hh K. Zaizay
Executive Director