



**TERMS OF REFERENCE:
INTERNSHIP – SEXUAL & GENDER BASED VIOLENCE**

A. GENERAL INFORMATION

POST TITLE: Junior Professional Officer (JPO)
SECTOR: Sexual and Gender-based Violence
COUNTRY: Liberia
DUTY STATION: Monrovia
AGENCY: UNFPA
DURATION: SIX (6) WEEKS
GRADE: NA

The UNFPA Internship Programme is intended to provide on-the-job training for young students or recent graduate professionals who wish to obtain practical experience in development assistance. It gives them an opportunity to acquire professional knowledge in population projects in a developing country.

B. DUTIES, RESPONSIBILITIES AND EXPECTED OUTPUTS

General

Under the overall supervision of the Representative and the direct supervision of the Team Leader Youth, Gender and Cross Cutting, the JPO will support UNFPA Liberia Country Office in the implementation, monitoring and evaluation of the Country Programme. S/He will ensure full compliance with UNFPA rules and procedures and support the national Sexual Reproductive Health and Rights programmes including JP SGBV, Maternal Health and adolescent health while performing his/her tasks.

Specific Responsibilities

The Intern will specifically:

1. Contribute to development of the Country Programme Document for the SPOTLIGHT INITIATIVE in conformity with the UN rules and procedures and Results-based Sexual Reproductive Health and Rights, as well as sexual gender based approaches;
2. Provide support to the development of the work plans and communication strategy for the Spotlight Initiative Country Program Document;
3. Assist in the preparation and formulation of regular briefing notes/fact sheets and project documents required for the Program Meetings;

4. Develop, analyze and synthesize, State of the Art thoughts and innovation in community programming that will contribute to the development of the Spotlight Initiative Country programme document through Literature reviews with evidence to advocate for increasing support for the most effective SGBV and SRH programme strategies.
5. Contribute to the discussion on advocacy for multi-sectoral approaches to SGBV and SRHR, including incorporation and prioritization of ASRH strategies in national and sectoral adolescent and youth related development frameworks and plans.
6. Provide environmental scanning and analysis of topical issues and partnerships in SGBV and SRHR including the European Union, Embassy of Sweden, World Bank, USAID, GIZ and others.
7. Perform any other task as required by the Country Representative.

C TRAINING COMPONENT

The Intern training programme includes the following learning elements and upon completion of the assignment the Intern will be able to:

1. Formulate, monitor and evaluate programmes.
2. Appraise and prepare project proposals.
3. Organize and provide substantive inputs in project review meetings
4. Work as a team member in a multicultural setting.
5. Understand the United Nations Delivering as One principles.
6. Understand UNFPA's mandate, policies and procedures.
7. Assist in the preparation of periodic progress reports on the achieved results: successful initiatives

D. SUPERVISION

Supervisors

The UNFPA Representative in Liberia will be the overall Supervisor. However, the day-to-day Supervisor is the Team Leader for ASRH. S/He will also be co-supervised/co-guided by the Head of Program and Assistant Representative.

Content and Methodology of Supervision:

1. Job-related guidance in a timely, constructive and appropriate manner is provided on a continuous basis.
2. The functions of all staff and what is required of the Intern and how this relates to the overall mandate of UNFPA will be explained.
3. All necessary information, rules, policies, equipment and other tools required will be provided.
4. The Intern will have opportunities to use his/her skills and abilities fully and to contribute to the work of the office to the best of his/her abilities.

5. Supervisors will take an overall interest in the Intern's development and provide encouragement and advice on how the Intern can realize his/her potential, in a mentoring and coaching modes.
6. There will be opportunities for the Intern to express his/her views on work-related matters.

E. QUALIFICATIONS AND EXPERIENCE:

1. Undergraduate Student in Demography, Medicine or Nursing, Sociology or Anthropology or related fields with some knowledge in the field of Reproductive Health and Youth issues
2. Prior experience in developing countries is an asset.
3. Fluency and ability to write clearly and concisely in English is required.
4. Initiative, sound judgment and demonstrated ability to work harmoniously with staff members from different national and cultural backgrounds
5. Previous work or volunteer experience in areas of UNFPA's mandate, which include population and development, young people's sexual and reproductive health, humanitarian response, sexuality education, gender, culture, human rights, HIV prevention, poverty reduction and sustainable livelihoods.
6. Age between 18-24 years old (Applicants born before 15 May 1991 will not be considered).
7. Residence and nationality of a developing country (for a list, see <http://www.unfpa.org/worldwide/>).
8. Interest and dedication to development issues established through previous experiences or affiliations.

F. REQUIRED COMPETENCIES

Values

Exemplifying integrity, Demonstrating commitment to UNFPA and the UN System, Embracing cultural diversity, Embracing change

Core Competencies:

Achieving results, Being accountable, Developing and applying professional expertise/business acumen, Thinking analytically and strategically, Working in teams/managing ourselves and our relationships, Communicating for impact

G. LEARNING ELEMENTS

Upon completion of the internship assignment, the Intern will be able to:

1. Appraise and prepare projects addressing youth, gender and human rights
2. Write assessment reports on the subject of reproductive health, youth, gender and human rights.
3. Monitor progress in alleviating harmful practices, sexual and gender based violence, teenage pregnancy and low use of health services by adolescents.

H. BACKGROUND INFORMATION ON THE AGENCY

UNFPA, the United Nations Population Fund, promotes the right of every woman, man and child to enjoy a life of health and equal opportunity. For more information, please visit our website: www.unfpa.org

UNFPA Liberia is implementing the Fourth Country Programme (2013-2017) that is hinged on women and young people reproductive health and rights. The programme contributes to the 2013-2017 UNDAF for Liberia which have been extended to 2019 in order to make for lost time in implementation due to the Ebola outbreak, and to synchronize with the new Pro Poor Agenda for Development of the new Government of Liberia. A mid-term evaluation of the Country Programme has been completed. Because the extended programme will have a strong SGBV component under the umbrella of the **SPOTLIGHT INITIATIVE** focus, UNFPA Liberia Country Office is eager to have an Intern who has knowledge and experience in Women's/Young People's reproductive health issues who can re-enforce its team at this time of development of the Country Program Document.

I. INFORMATION ABOUT LIVING CONDITIONS AT THE DUTY STATION

General

Liberia is a small country lying between latitudes 4 and 8 degrees north of the equator. It is bordered to the west by Sierra Leone, to the east by Cote d'Ivoire, to the north by Republic of Guinea and to the south by the Atlantic Ocean. It has an estimated midyear population (1st July 2017) of 4.2 million. Most of the population is Christian but there is a sizable minority of Muslims and a few traditional religionists. English language is the official medium of communication.

The country has persistently ranked at the bottom 10% of UNDP's Human Development Index (HDI) since 1990 in part due to the 14-year civil war (1989-2003). However, since 2007, the average annual growth rate has averaged about 7% but this achievement was eroded by the Ebola outbreak of 2014-2015. Post-Ebola Economic Stabilization and Recovery Plan (ESRP) has a strong health sector resistance building component. The 2017 Presidential and Parliamentary Elections will be the first peaceful transfer of power from one President to another since 1944.

Demography

The population is very youthful; 75% is less than 35 years of age. It has one of the highest maternal mortality ratios (1,072/100,000 live births: 2013) in the world, contraceptive prevalence rate of about 20%, unmet of 34% and HIV prevalence of about 1.5%. Teenage pregnancy rate is about 28% and teenage pregnancy contributes about a third to the nation's maternal mortality.

Security

The security situation in the country has improved markedly as the UN Mission has already in March 2018

There are occasional peaceful demonstrations but not with alarming consequences. The teeming young population is restless due to high expectations that the peace dividend should involve job creation to reduce the high unemployment rate. Threats include house break-ins, pick pockets, petty fraud, and increase in road traffic accident rate countrywide, occasional flooding and inaccessible interior road links during the rainy season.

J How to Apply

Go to www.emansion.gov.lr

The closing date for this position is 20th July 2018.

Notice

There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.

Applicants will receive acknowledgement of receipt of their submission. Only shortlisted candidates will be contacted.