

## REQUEST FOR SERVICES TO BE PROVIDED

**Independent consultant/consultancy to conduct a Scoping and Initiation Project for the Establishment of a Liberian Chamber of Mines.**

**Organisation: GIZ/ReGo**

**Location: Liberia**

**Contract Duration: up to 10 weeks**

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**DEADLINE TO SUBMIT BIDS IS JUNE 10, 2019.**

Interested parties should submit bids to the following e-mail address: [tender-liberia@giz.de](mailto:tender-liberia@giz.de)

**Please indicate the title in the subject line:**

Consultancy for a Scoping and Initiation Project for the Establishment of a Liberian Chamber of Mines

### **A. Term of Reference**

**Please see attached document**

### **B. Documents to be submitted with the bid**

<b>Item</b>	<b>Format</b>
<b>Technical proposal:</b> <ul style="list-style-type: none"><li>• Technical proposal: A short (maximum 5 pages) document which will explain your overall approach to the key tasks and deliverables, timelines as well as your relevant previous experiences.</li><li>• CV and relevant supporting documents (e.g. certificates, qualifications etc.).</li></ul>	ONLY SIGNED PDF FORMAT
<b>Financial proposal:</b> <ul style="list-style-type: none"><li>• Professional fees for up to 30 working days</li><li>• Lump sum of up to USD 500 for stationary and communication expenses</li><li>• Overall price</li><li>• Name, Date and signature</li></ul>	ONLY SIGNED PDF FORMAT

### **C. Evaluation criteria for bids**

<b>1. Experience and qualification as per the TOR</b>	<b>50%</b>
<b>2. Quality of technical proposal</b>	<b>20%</b>
<b>3. Financial Proposal</b>	<b>30%</b>
<b>Overall Score</b>	<b>100%</b>

## **Terms of Reference**

### **Consultancy for a Scoping and Initiation Project for the Establishment of a Liberian Chamber of Mines (CoM)**

#### **1. Introduction and background**

In developing countries, mining companies often operate in silos and in parallel to local economies. Value addition and ensuring local content are cornerstones for growth and sustainability of any extractive industry, particularly mining. Creating such opportunities in Liberia has the potential to be transformative for the country's mining sector, facilitating economic expansion and stronger linkages between the mining industry and local industry. This is further augmented by other policies such as the Revised Mineral Policy of Liberia; The Revised Public Procurement and Concession Act; The Environmental Protection Law; The Land Rights Act; The Liberia Revenue Code; The Revised Forestry Law; National Investment Commission provisions on Local Content; etc. Helping develop the upstream and downstream economic activities within the mineral sector is the main objectives of the National Investment Commission's proposed multi-sector local content strategy. The desire of all these guidelines is to ensure the fair use and management of Liberia's natural resources and increasing local participation for continued growth and economic development.

Hence, the mining industry of Liberia has the potential to play an important role for the improvement of national and local economies; through exploration, production, processing and trading of minerals. However, the few active industrialized and semi-mechanized mining companies operating in the country do not have a body to represent their collective interests – and neither does the artisanal and small scale mining sector which is heavily engaged in mining throughout the country.

There is unused potential that could be harnessed through a collective such as a Chamber of Mines (CoM) to represent the Liberian Mining Industry by using the resources and capabilities of its members to deliver services that address members, government and community needs, in order to enhance development by promoting direct engagement with the investment community.

The desire is to promote local industries in the supply of capital goods, mining inputs and services to the mining industry and thereby contribute to import substitution and enhance deeper integration of the mining industry with other sectors of the economy. Also, collectively, mining companies can advocate for better governance and serve as a body to address issues for the Liberian government and the Ministry of Mines and Energy (MME).

In the years of 2012 – 2013, the idea of establishing a Liberian Chamber of Mines (CoM) was discussed by key sector actors and some advances were made in scoping out interest, roles, and activities. Unfortunately, due to the onset of the Ebola Virus Disease (EVD) in 2014 these discussions and negotiations ended. It is against this background that the GIZ Programme "Regional Resource Governance" (ReGo) by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH seeks to scope out the appetite for such an institution within the natural resource governance space in Liberia.

GIZ is seeking to contract an independent local consultant/firm to conduct a Scoping Analysis on the creation and establishment possibilities for a Liberian Chamber of Mines.

#### **2. Objectives**

The main purpose of the consultancy is to scope the potential and interests of relevant stakeholders for the establishment of a CoM through consultations and to provide the space for it to develop. For that purpose the consultancy will produce

- a) A Scoping Report and
- b) A Road Map Strategy for the establishment of a CoM

both based on consultations with relevant stakeholders and potential members.

The consultations, reports and subsequent discussions will encourage the industry to scope the potential for the establishment of a CoM while at the same time, initiate further discussions among industry and public sector actors to take this idea forward. GIZ ReGo is the neutral initiating party.

### **3. Scope of the Consultancy**

#### **A. Mapping and Situational Analysis:**

- Review the institutional and policy environment for a potential CoM. The review should include the current institutional set-up in government and industry as well as current developments in law and policy making, e.g. the NIC's local content agenda, the mining law, and other macro-economic policy developments, and;
- Identify various national stakeholders in industry (mining companies, direct services, manufacturing, suppliers, financial etc.), government and others and delineate their roles in in the existing frameworks and a potential CoM

#### **B. Consultations:**

- Facilitate consultations with all key stakeholders including the public sector, the private sector, academia, non-state actors and document their interests, views and aspirations to form a Chamber of Mines. Identify the pre-requisites for a successful Chamber of Mines.
- Facilitate further consultation with key stakeholders on matters affecting mining, local content and value addition to mineral resources with regards to the mapping and analysis done in Part A, and identify key strategic issues and gaps that should be highlighted as pillars of the Chamber of Mines and document those as potential use cases for a CoM.
- Prepare the Scoping Report on the policy environment and stakeholder consultations indicating common interests and a joint vision within the industry landscape.
- Draft a "Road Map" laying out the potential next steps that will lead to the creation of a CoM including naming the prerequisites for it to be successful.

#### **C. Workshop:**

- Based on the Scoping Report and the Road Map, organize a 1-day workshop with key stakeholders presenting the findings and the roadmap in collaboration with GIZ
- Facilitate discussions about the feasibility of a CoM and its potential focus intervention areas

### **4. Key Deliverables**

The consultant/consultancy is expected to produce the following deliverables:

- 1) A comprehensive analysis in the form of a Scoping Report
- 2) A Roadmap for the establishment of a Liberian Chamber of Mines with potential next steps
- 3) A verbal presentation and facilitation of a workshop with key stakeholders including representatives from MME, private sector (mining companies) and other stakeholders defined as relevant to the mining sector to discuss and verify the findings.
- 4) A final report that summarizes the workshop discussions.

## **5. Administrative Provisions**

### **A. Recruitment**

The consultant/consultancy will be selected on the basis of the technical skills, salary expectations, taking into account international/local standards. The candidates will be short listed and screened for recruitment by GIZ Regional Resource Governance Project and the contract will be drafted and approved also by GIZ. It will be signed by the Consultant and GIZ, proceeding with the remuneration of the service as per the deliverables.

### **B. Supervision**

The consultant/consultancy will be supervised by the GIZ Regional Resource Governance Project.

## **6. Specifications of Inputs**

- The project is budgeted for a maximum input of 30 working days including travel.
- Neither office space / office facilities nor IT infrastructure and equipment will be provided by GIZ.
- The consultant/consultancy shall quote a budget of total price including all activities involving professional works, travels and subsistence.

## **7. Qualifications and Experience**

The consultant/consultancy is expected to have:

- a) At minimum a Master's degree in Social Sciences, Economics, Mining, or other related fields.
- b) At least 5 years of professional experience in networking, partnership building and institutional development.
- c) Strong background knowledge on mineral resources management, or a specialization in mining with demonstrated experience.
- d) Experience in designing tools for information-sharing would be an asset.
- e) Excellent communication skills and a track record that shows ability to facilitate and coordinate teamwork and to interact with various stakeholders at national and international levels.
- f) Good interpersonal and liaison skills at both technical and political level with governments, intergovernmental organizations, private sector, civil society, academia and international and regional development partners.

## **8. Payment Terms**

The consultant/consultancy will be remunerated by GIZ on the basis of the deliverables as defined in the contract.