

**TITLE:** Senior Technical Advisor – Supply Chain

**PROJECT:** Global Health Supply Chain-Procurement and Supply Management (GHSC-PSM)

**JOB LOCATION:** Monrovia, Liberia

**REPORTS TO:** Country Director

### **General Summary and Background**

The purpose of the Global Health Supply Chain (GHSC) – Procurement and Supply Management (PSM) project is to ensure uninterrupted supplies of health commodities in support of USG-funded public health initiatives around the world. The project provides direct procurement and supply chain management support to the President’s Emergency Plan for AIDS Relief (PEPFAR), the President’s Malaria Initiative (PMI), and Population and Reproductive Health. In supporting USG-funded global health activities, PSM develops and manages a wide array of services for health commodity procurement and related systems strengthening technical assistance encompassing different elements of a comprehensive supply chain.

At the Liberia country level, GHSC-PSM supports country strategies and priorities that fall under the following three project objectives:

- Global Commodity Procurement and Logistics
- Systems Strengthening Technical Assistance
- Global Collaboration to Improve Long-Term Availability of Health Commodities

### **Principal Duties:**

The Senior Technical Advisor – Supply Chain will be responsible for assisting the Country Director to develop and implement a programmatic strategy that is relevant to the Liberia context. S/he will oversee all initiatives related to the warehousing and distribution project-procured commodities at the central level and down to the County Depot levels. S/he will contribute to key technical assistance activities related to supply chain strengthening in Liberia.

### **Responsibilities Include:**

#### **Warehousing and Distribution**

- Assist the Central Medical Stores and County Depots and other applicable Ministry of Health (MoH) counterparts including the SCMU in improving the storage and distribution of health commodities;
- Ensure and advise on adherence to good warehousing best practices across GHSC-PSM supported and government-owned warehouses;
- Oversee smooth warehousing operational management through the compliance with standard operating procedures and the supervision of GHSC-PSM warehousing and distribution staff;
- Support the development of improved and more on-demand distribution plans for commodities;
- Support the improved design and manage the implementation of last mile distribution of commodities within Montserrado;
- Manage relationships and oversee performance of all vendors and warehousing and distribution service providers related to the GHSC-PSM-supported supply chain;
- Build the capacity of warehousing and distribution staff through in-bedding, conferences, PSM regional warehouse mentoring, etc.
- Improve fleet management control and best practices.

#### **Technical Assistance**

- As a member of the senior management team, provide overall supply chain management technical assistance consistent with the project’s strategic vision; provide direct support to CMS and SCMU.
- Monitor and report on stock levels at the central and county depot levels;
- Support the development of technical strategies and integrate these strategies into annual work plans;

- Develop detailed implementation plans to carry out activities included in the annual work plan and monitor the realization of activities of the technical team;
- Develop terms of reference for project activities, as well as for long term staff and consultants to carry out the activities included in the project's work plan;
- Contribute to the pipeline analyses, quantifications, procurements, stock management software (mSupply) utilization, etc. as requested by project leadership;
- Support the development of internal and external communications pieces that highlight successes, challenges, and lessons learnt;
- Coordinate with partners and other USG-supported cooperating agencies in Liberia on joint technical work, ensuring that the necessary communication for effective collaboration takes place;
- Perform any other tasks as directed by the Country Director.

**Qualifications:**

- Minimum eight years of experience in supply chain management, logistics management, or another relevant field;
- Advanced degree in supply chain, logistics, public health, engineering, or a related field;
- Recent long-term experience working for an international donor organization in the context of supply chain management required;
- Experience in establishing and managing warehouse and transportation contracts is highly desired;
- Demonstrated ability to directly manage and implement complex public health projects in a low resource developing country context;
- Experience in remote management of staff;
- Proven ability to work collaboratively with host-country officials, international donors, and other key stakeholders;
- Demonstrated leadership, versatility, and integrity;
- Fluent written and oral communication skills are required in English.
- Available to travel to counties within Liberia when required.

**Instructions:**

Please submit cover letter and CV to [LiberiaPSMJobs@ghsc-psm.org](mailto:LiberiaPSMJobs@ghsc-psm.org) by the close of business May 31, 2019. Please include "Supply Chain Advisor" in the subject line.