

**TITLE:** Senior Technical Director – Information and Data Management

**PROJECT:** Global Health Supply Chain-Procurement and Supply Management (GHSC-PSM)

**JOB LOCATION:** Monrovia, Liberia

**REPORTS TO:** Country Director

### **General Summary and Background**

The purpose of the Global Health Supply Chain (GHSC) – Procurement and Supply Management (PSM) project is to ensure uninterrupted supplies of health commodities in support of USG-funded public health initiatives around the world. The project provides direct procurement and supply chain management support to the President’s Emergency Plan for AIDS Relief (PEPFAR), the President’s Malaria Initiative (PMI), and Population and Reproductive Health. In supporting USG-funded global health activities, PSM develops and manages a wide array of services for health commodity procurement and related systems strengthening technical assistance encompassing different elements of a comprehensive supply chain.

At the Liberia country level, GHSC-PSM supports country strategies and priorities that fall under the following three project objectives:

- Global Commodity Procurement and Logistics
- Systems Strengthening Technical Assistance
- Global Collaboration to Improve Long-Term Availability of Health Commodities

### **Principal Duties:**

Chemonics seeks a Senior Technical Director – Information and Data Management to support USAID’s Global Health Supply Chain – Procurement and Supply Management (GHSC-PSM) Project in Liberia. The Information and Data Management Director will oversee a local team to implement comprehensive data collection, analysis and reporting on key PSM program activities, indicators and monthly/quarterly data requests. This role will also serve to utilize eLMIS and other MoH information systems to maximize data visibility at all levels.

S/he will collaborate with the technical program teams (working at NMCP, NACP, FHD, Pharmacy Division, etc.) responsible for the data collection, analysis and reporting, commodity quantification and supply planning and overall supply chain management to improve technical program data visibility and decision making with regards to supply chain management, and will also identify, develop, and implement new data collection activities to demonstrate the Program’s impact on the availability and management of key health commodities supply chain in Liberia.

### **Responsibilities Include:**

- As a member of the senior management team, work with the Country Director to develop strategic direction for project-supported information and data management efforts.
- When requested by the Country Director, attend technical meetings and represent the project to USAID, partners and the MOH, liaising with partners and stakeholders at the central, regional, and district levels.
- Lead, coach and mentor a team of local staff to design and implement best practice information and data management initiatives that improve the ability of PSM and MoH staff at the facility, district, regional and central levels to manage the supply and distribution of priority health commodities.
- Provide oversight for the implementation of the EUV surveys, M&E efforts, quantification and supply planning and eLMIS support.

- Provide overall supply chain management information systems technical assistance to support improvements in data visibility and analysis consistent with the project's strategic vision.
- Support the development of technical strategies and integrate these strategies into annual work plans.
- Responsible to support the MoH M&E in the implementation and management of an LMIS system for the USG-procured health commodities central and peripheral levels.
- Assess existing health commodity supply and distribution systems and logistics management information systems (LMIS) as well as the new Central Medical Store mSupply warehouse inventory management system utilization in Liberia and recommend feasible options to strengthen management and accountability of health commodities along the supply chain.
- Provide technical support for the development of health statistics information systems and databases.
- Develop and implement database policies, procedures and practices to improve, maintain and ensure data integrity across all databases.
- Provide training and other capacity building to staff and counterparts as required;
- Ensure the development and submission of quarterly reports and other USAID reports as required.

**Qualifications:**

- Master's/Bachelor's degree in information technology, data management or a related field required; advanced degree preferred.
- Minimum eight years of experience in health systems information and data management working for USAID or other donors.
- Minimum eight years of experience with progressively increasing responsibility for designing, managing, and implementing data management systems programs in Liberia.
- Demonstrated ability to manage and implement complex USAID-funded public health programs or projects in a developing country or low-resource contexts.
- Experience building effective relationships with cooperating partners and stakeholders, especially government counterparts at both decentralized and national levels.
- Experience successfully coaching, mentoring and supervising large teams and ensuring the quality and timeliness of their products.
- Excellent interpersonal skills, with demonstrated diplomacy and the ability to communicate effectively in a cross-cultural environment.
- Strong knowledge of Microsoft Office products, including Word, PowerPoint, Excel, and Outlook and all relevant data base management tools.
- Demonstrated ability to communicate clearly and concisely both orally and in writing.
- Demonstrated leadership, versatility, and integrity.
- Fluency in written and spoken English required.

**Instructions:**

Please submit cover letter and CV to [LiberiaPSMJobs@ghsc-psm.org](mailto:LiberiaPSMJobs@ghsc-psm.org) by the close of business May 31, 2019. Please include "Information and Data Management Director" in the subject line.