



## **JOB OPPORTUNITIES**

BRAC is the world's largest, leading development organization dedicated to poverty alleviation and empowerment of the poor. Initiated in Bangladesh in 1972, BRAC now operates in 11 countries across Asia, Africa and the Americas. To counter poverty and promote social empowerment, BRAC strategically integrates development programs in microfinance, agriculture, health, education, human rights and legal aid, community empowerment and more.

BRAC Liberia launched in 2008 with programs in Microfinance, Small Enterprise Development, Agriculture, Livestock and Poultry, Health, Empowerment and Livelihood for Adolescent Girls, Psychosocial and Survival Support now impacting the lives of over 560,000 Liberians. BRAC Liberia is looking for competent, dynamic and self-motivated Liberians to fill the following regular positions.

**Position 1:** No. of Vacancies: One (1)

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<b>Job Title</b>	<b>: Training Officer</b>
<b>Tenure</b>	<b>: 1 year (Renewable based on Project and budget)</b>
<b>Salary</b>	<b>: Negotiable</b>
<b>Program</b>	<b>: Breaking the Cycle of Poverty and Malnutrition by Investing in Smallholder Value Chains Project</b>
<b>Duty Station</b>	<b>: Monrovia with frequent travel to field locations</b>

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### ***Key responsibilities:***

- Develop training materials for Climate Smart Agriculture, Home Garden, Poultry and Livestock training. Coordinate with the project manager in developing training materials.
- Prepare area specific crop calendar, BCC materials, identify external resource person & develop training delivery plan
- Designing and assessing training programs for agriculture, poultry, livestock farmers and nutrition.
- Map out annual training plans for the project stakeholders and execute accordingly
- Conduct the training for staff and farmers, assessing the output of the training and prepare training completion report.
- Arrange training in different project locations and attend different training, seminars relevant to the project.
- Supervising and monitoring progress made via training programs or schemes.
- Follow up trainees after training to track record of utilization of training outcomes.
- Frequent field visits to ensure application of training knowledge.
- Conduct training needs assessment and identify skills or knowledge gaps that need to be addressed
- Design, prepare and distribute educational aids and materials
- Gather feedback from trainers and trainees after each training session
- Maintain updated curriculum database and training records
- Initiate and maintain cordial working relationship with the KP project staff.

### **Competencies:**

- Proven track record in training with excellent conceptual, inter-personal, communication, negotiation, facilitation and representation skills;
- Knowledge and skills to use participatory learning methods;
- Strong interest to work on issues related to agriculture, poultry, livestock and nutrition;
- Good analytical and problem solving skills;
- Self-motivated with time and stress management skills and ability to work independently;
- Ability to take responsibility, meet deadlines and make progress with minimum supervision;
- Willing to travel extensively to the project implemented sites to conduct trainings, and able to adjust and work in tough field situations;

- Computer literate with proficiency in MS Office;
- Excellent attention to details including pro-activeness, creativity and reliability.

Education: Bachelor Degree in Agriculture/ Bachelor Degree in Animal Sciences

Experience: 3 years of relevant experience in similar position. Experience working with other International NGOs will be an added advantage.

All qualified and interested applicants can submit their CVs with three referees, one of which should be your current or most recent employer/line manager along with a cover letter. Applications can be submitted to the email address below with position title on the subject line.

[recruitment.liberia@brac.net](mailto:recruitment.liberia@brac.net)

Deadline: June 8, 2018

*Please note that only short listed applicants will be contacted and females with background in Agriculture will be strongly encouraged to apply.*