



Hospital Road, Zwedru – Grand Gedeh County, Liberia
Congo Town, Monrovia – Montserrado County, Liberia
www.lastmilehealth.org

Invitation for Bid for the Procurement Motorbike

Ref No : LMH-YMB-003-2018

Issue date : June 8, 2018

Deadline : June 15, 2018

Time : 4:00pm, Local Time

Submit all tenders to : The Chairman
Tender Selection Committee
Last Mile Health, Congo Town
Monrovia, Liberia

Contact Number : 0775880814

Email : tender@lastmilehealth.org

Last Mile Health is an implementing partner for the Ministry of Health for healthcare delivery in rural Liberia. We work alongside with the Ministry of Health in Rivercess, Grand Bassa and Grand Gedeh counties to serve over 50,000 people. We are the Ministry's lead community health partner and technical advisor.

Last Mile Health is seeking bids from eligible suppliers of **YAMAHA AG 100 MOTORCYCLE**. Interested suppliers are highly encouraged to submit their tenders.

STRUCTURE OF BIDDING DOCUMENT

LMH's tender document is comprised in its entirety of the following sections and appendices:

Sections of tender document

- Section 1 Tender Instructions
- Section 2 Description of Goods
- Section 3 Special Provisions
- Section 4 Accessories
- Section 5: Timeline
- Appendix A: Cover Letter
- Appendix B: Bid document Checklist

SECTION 1 – Tender INSTRUCTIONS

All qualified bidders are encouraged to include the below required documents in their bids.

1.1 Tender requirements

All Eligible bidders are encouraged to include the below required documents in their bids.

- ❖ Bidders must indicate the Reference number, title, and closing date. Interested bidders who meet the above minimum criteria may submit their bid. Complete tender documents **must be summited in sealed brown envelopes** or send via tender@lastmilehealth.org
 - ❖
 - ❖ Valid Tax Clearance/TIN number
 - ❖ Valid Business Registration Certificate
 - ❖ Copy of a signed Letter of Manufacturer's Authorization on the letterhead of Manufacturer, (if business is an authorized Dealer/Agent)
 - ❖ Pages of bids must be pre-numbered and initialed
 - ❖ Bids must be signed and stamped by an authorize personnel
 - ❖ Bids must be submitted in English
 - ❖ All Bid prices must be quoted in United States Dollars
 - ❖ Bidders must quote Duty-Paid price
 - ❖ Bidders must submit names and contacts details of at least six (6) previous customers that have been supplied similar motorbikes
 - ❖ Proof of spare parts availability and visible workshop
 - ❖ Complete tender documents **must be submitted in sealed envelopes or via email**
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- ❖ Electronic bids can be submitted via tender@lastmilehealth.org
- ❖ Bid submitted after the deadline will not be considered
- ❖ Bidders must indicate delivery schedule

1.2 Additional Information

1. Motorcycles must be factory new
2. Bidder must include catalogue of the Motorcycle
3. Bidders must submit Cover letter in prescribed Format as specified in Appendix A.
4. In case of price discrepancy between unit price and SUBTOTAL price, unit price shall prevail.

Last Mile Health (LMH) reserves the right to request additional information from prospective bidders and reject any or all bids that do not meet its minimum requirements without any liability, or when considered to be in the best interest of the agency and/or the people it serves

SECTION 2 – DESCRIPTION OF GOODS

TECHNICAL SPECIFICATIONS- YAMAHA AG -100^{cc} MOTORCYCLE

NO	SPECIFICATIONS	QTY
NO	SPECIFICATIONS – YAHAMA AG -100 ^{cc}	
1	NUMBER OF MOTORCYCLE	76 pc
2	Standard Fields	
	Class	Off Roads
	Make	Yamaha
	Model	AG 100
	Year	
3	Category:	
	Usage	Farm
	Learner Approved	No
4	Engine	
	Engine Capacity-cc	97
	Engine Type	2-Stroke
	No.of Cylinders	1
	Bore x Stroke-mm	52 x 45.6mm
	Starter	Kick
	Ignition	CDI
	Lubrication System	Autolube
	Cooling	Air Cooled
5	Fuel	
	Fuel tank capacity-Ltr	11
	Fuel Type	ULP

6	Transmission		
	Transmission Type	Manual	
	No. Of Gears	5	
	Drive	Chain	
7	Brakes		
	Front Brake	Drum	
	Rear Brake	Drum	
8	Suspension		
	Front Suspension	Telescopic	
	Rear Suspension	Swingarm	
	Wheels and Tyres		
	Front Tyre	2.75 x 19in	
	Rear Tyre	3.50 x 18in	
9	Dimension		
	Wheelbase	1315	
	Length-mm	2110	
	Width-mm	930	
	Height-mm	1080	
	Ground Clearance-mm	235	
	Seat Height-mm	800	
	Wet Weight-kg	99	
10	Features		
	Color	Yamaha Red	

SECTION 3 – SPECIAL PROVISIONS

Bidders are informed that upon the issuance of Contract Award Notification to the most responsive bidder, a Purchase Order will be issue and payment will be made in accordance with LMH’s payments terms.

SECTION 4 -ACCESSORIES

All Eligible bidders are encouraged to include the below accessories in their bids, if available.

- ❖ Tool Kit
- ❖ Helmet (Two per Bike)
- ❖ Ridding Glove
- ❖ User Manual
- ❖ Rain Suit

SECTION 5- TIMELINE

Bidders must be able to deliver all 76 motorbikes on or before June 20, 2018. Please specify in your bid document the first date at which the quantity of motorbikes would be available for deliver.

APPENDIX A

Bid COVER LETTER

[On Letterhead]

<Insert date>

TO: The Tender Selection Committee
Last Mile Health
Congo Town, Monrovia, Liberia

Dear Sir/Madam:

We, the undersigned, offer to submit our **bid with Reference to: LMH—YMB-003-2018** for the Procurement of Yamaha AG100 Motorcycle in accordance with your Invitation for Bid (IFB) dated <Insert date>. Therefore, we submit our bid for the sum of <insert amount>. Please see attach our bid.

Our bid shall be binding upon us subject to modifications resulting from contract negotiations. We understand you will reject any tender submitted after the deadline.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

**APPENDIX B:
LMH CHECKLIST**

(Please check all that apply and include this page in the sealed envelope with the proposal)

Reference Number: LMH-YMB-003-2018 **Procurement of Yamaha AG 100 Motorcycle**

Bidder Name: _____

Have you?

Submitted your bid to LMH in a sealed envelope on or before the deadline?

Does your proposal include the following?

Cover Letter *(use LMH format on your Letterhead) indicated in Appendix A)*

Detailed cost breakdown of quotation

Tax Clearance, Business Registration, Manufacturer letter, List of at least six (6) previous customers supplied similar goods, Proof of spare part availability and a visible workshop and ensure that all pages of the bid document are signed and numbered.