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Legal Professional Development and Anti-Corruption Program (LPAC)

Request for Proposal (RFP): Provision of Internet Services for LPAC Offices and Filed Locations in Monrovia.

May 1, 2018

Background: Checchi and Company Consulting, Incorporated (Checchi), an international rule of law and development firm based in Washington, D.C., has been selected by USAID Liberia to implement the **Legal Professional Development and Anti-Corruption Program (LPAC)** – a five (5) year funded activity working in partnership with the Government of Liberia (GOL) to provide capacity building, technical assistance and mentoring support to Liberia’s *James A. Pierre Judicial Institute; Lewis Arthur Grimes School of Law; Liberian National Bar Association; Liberia Legal Information Institute (LiberLII); and the Liberia Anti-corruption Commission.*

Overview of main tasks for execution: The Legal Professional Development and Anti – Corruption Program (LPAC) Whereas the cost of internet service have fallen significantly in recent years, LPAC requests competitive bids for all or some of the Lots below.

LPAC is seeking experienced and reputable firm to provide dedicated internet service to its office located in Mamba Point and off-site counterparts in accordance with the “Lots” described below, all in Monrovia-Liberia.

Technical Requirements

- Speed requirement: Symmetric **4.0, 3.0, 2.0, 2.0** Mbps bandwidth (**dedicated**) respectively; (see below for lot details).
- Connection should be of cable type, preferably fiber-optic; wireless solutions may be considered.
- No limitations on traffic/ports; bandwidth capacity should be ensured through direct IP connection.
- Service reliability must be ensured. Overall uptime should not be less than 99%.
- **Bandwidth should be burstable during business peak time.**
- Data confidentiality guarantee; Provider may not scan traffic (if this should be done for finding problems in the network a prior **LPAC** agreement must be obtained).
- All necessary hardware, cabling and software (if required for Internet service) should be provided and setup by the provider.
- ISP must be able to manage the Customer Premises Equipment (CPE) to be installed in the LPAC Office.
- Free and unlimited technical support.

Location for various services:

- Lot 1: minimum 4.0 mbps Mamba Point;
- Lot 2: minimum 3.0 mbps Capital hill;
- Lot 3: minimum 2.0 mbps Capital hill;
- Lot 4: minimum 2.0 mbps Sinkor;

Additional Notes

- The successful provider must have 7x24x365 coverage for technical assistance and/or helpdesk facilities. Under the normal circumstances all problems should be resolved within maximum 24 hours after the notification from LPAC is received.
- The provider is also responsible for contacting designated LPAC Representative (Network Specialist or Program Manager) for both scheduled and un-scheduled downtime.
- **Alternate routing or fallback arrangements for continuity of service should be via satellite.**
- LPAC may wish to visit the vendor's Network Operations Centre.
- The successful provider must have a physical presence, including availability of technical support in Liberia.

Implementation

All installation works should be accomplished and connection launched within 15 days after the signing of the contract.

Contractual and payment stipulations:

- Internet service should be based on fixed quarterly fee payment plan with no additional cost.
- One (1) year contract duration with possibility for graceful exit with a 30 days period of written notice without penalties for **LPAC**.

Qualification Requirements:

- It is required that interested bidders must have at-least five (5) years relevant experience in provision of services in nature, scale and complexity commensurate with the present terms of reference, with already provided services possessing features required by these terms of reference.
- The bidder must have a Network Monitoring System (NMS) supported by a qualified and experienced Engineers/Technical Support Team.

Criteria for selection and required documents:

- Detailed proposal which outlines cost, implementation schedule and the kind of services to be provided.
- List of current Clients including contact phone numbers and email addresses.
- Proof of performing similar task for US Government Funded Projects is desired.



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- Valid Business Registration and Tax Clearance Certificates.

Submission requirements:

All bids/quotations should be submitted electronically to gkelvin@checchiconsulting.com and CC wgeorge@checchiconsulting.com. If you have any technical question (s), please don't hesitate to call 0886550135 or 0770888064.

Deadline for submission: Interested bidders are encouraged to submit their proposals no later than May 31, 2018 at 5:00PM. Please note that late submission will not be given consideration.