



LIBERIAN YOUTH ENTREPRENEURSHIP AND INVESTMENT BANK – Transition Support Facility (TSF) Pillar III Grant

Assignment Title: Business Development and Green Growth Specialist

Financing Agreement reference: **2100150043943**

Project ID No.: **P-LR-HOO-013**

Reference No.: **LR-YEIB-013**

IFB No.: **MOCI/PAYEI/TSF/ICS-CS/SER-002/2026**

Issue Date: **October 20, 2026**

End Date: **November 6, 2026**

1. INTRODUCTION

The Government of Liberia, through the Ministry of Commerce and Industry (MOCI), has received financing from the African Development Bank (AfDB) under the Transition Support Facility (TSF) Pillar III Grant and intends to apply part of the proceeds toward the recruitment of a Business Development and Green Growth Specialist. The Project Implementation Unit (PIU), housed at the Small Business Administration (SBA), MOCI, hereby invites qualified individual candidates to indicate their interest in undertaking the assignment. The recruitment of this position, with qualifications and terms of reference acceptable to the Bank, is a condition associated with the Bank's intervention.

2. BACKGROUND

The Youth Entrepreneurship Investment Bank (YEIB) is a permanent, youth-centric, non-bank financial institution being established in Liberia to expand economic opportunities for young Liberians by improving access to finance, strengthening entrepreneurship support systems, and delivering equity, guarantees, and technical assistance through three Special Purpose Vehicles (SPVs) — the Investment Fund, the Credit Guarantee Fund, and the Technical Assistance Fund — managed by a licensed Management Company (MANCO) regulated by the Central Bank of Liberia (CBL). YEIB is the centerpiece of the Bank-financed Program for Advancing Youth Entrepreneurship and Investment in Liberia (PAYEI, UA 12 million ADF sovereign loan, approved July 2023).

This assignment is financed under the Transition Support Facility (TSF) Pillar III Grant of UA 1,000,000, which finances targeted technical assistance to accelerate the operationalization of YEIB by strengthening Liberia's entrepreneurship ecosystem. The project comprises three components: (1) Unlocking the Development Potentials of the Private Sector for MSME Development (UA 295,000); (2) Strengthening the Capacity of MSMEs, ESOs and Institutions (UA 638,000); and (3) Project Coordination and Management (UA 55,000).

Component 2 requires dedicated technical leadership to coordinate the design and implementation of capacity development interventions — including the Green Business Accelerator Program targeting 100+ youth- and women-led MSMEs, the training and institutional strengthening of 20 Entrepreneurship Support Organizations (ESOs), and the

capacity development of the Small Business Administration (SBA), the Central Bank of Liberia (CBL), YEIB MANCO, and the Consortium of Business Development Service Providers of Liberia (CBDSL). Over 60% of Liberian MSMEs operate in green-economy sectors, yet few are climate-resilient, low-carbon, or investment-ready, and the project is categorized Category 2 (Paris-aligned) under the Bank's Climate Safeguards System. Sustained technical oversight is needed to ensure that gender-sensitive, climate-resilient, and green growth considerations are consistently and coherently integrated across these activities.

PURPOSE OF THE ASSIGNMENT

The objective of the assignment is to coordinate the design and implementation of capacity development interventions and other relevant technical activities under Component 2 of the project; to provide technical leadership on gender-sensitive, climate-resilient, and green growth interventions, ensuring youth entrepreneurship is effectively integrated across activities targeting MSMEs and ESOs; and to support the preparation and finalization of the project's Monitoring and Evaluation (M&E) system, communications strategy, and final project evaluation.

The Specialist will report to the PIU and undertake, at a minimum, the following tasks:

Coordination of Capacity Development Interventions

- Coordinate the design and implementation of capacity development interventions under Component 2, including the Green Business Accelerator Program, the ESO training and capacity-building program, and institutional strengthening activities for SBA, CBL, YEIB MANCO, and CBDSL
- Provide technical quality assurance over the consulting firms contracted to design and deliver the Green Business Accelerator Program and the ESO Training-of-Trainers (ToT) program
- Support the PIU in coordinating the recruitment and selection of the 100+ youth- and women-led MSMEs to be enrolled in the Green Business Accelerator Program, and the 20 ESOs to be trained
- Liaise with YEIB's delivery partners to ensure the Accelerator builds effectively on their existing pipelines of youth-led enterprises

Technical Leadership on Climate Adaptation and Green Growth

- Provide technical guidance to ensure climate-smart business models, ESG compliance support, and green growth considerations are embedded in the Green Business Accelerator curriculum and in the ESO capacity-building program
- Support the Central Bank of Liberia's technical assistance stream on the design and operationalization of the equity investment framework
- Ensure project interventions remain aligned with Liberia's NDC 3.0, the Bank's Climate Change and Green Growth Strategy (2021–2030), and the Bank's Climate Safeguards System (Category 2, Paris-aligned)
- Track and report on climate- and green growth-related output indicators under the Results Framework

Gender Mainstreaming and Youth Entrepreneurship Integration

- Ensure gender-sensitive design and delivery of capacity development interventions, in support of the project's 20% women participation target and its GEN II rating
- Support the compilation of a detailed gender analysis to inform the project's gender action plan
- Ensure that youth entrepreneurship considerations — including outreach to underserved counties and excluded groups — are consistently reflected in beneficiary selection, training design, and delivery

Support to Monitoring, Communications and Evaluation

- Support the PIU's M&E Specialist in the preparation and finalization of the results-based M&E system, including quarterly and annual data collection
- Support the finalization of the project's communications strategy
- Support the preparation of the project's final evaluation
- Contribute to the preparation of quarterly and annual progress reports submitted to the Bank

QUALIFICATIONS AND EXPERIENCE

The candidate must meet the following qualifications:

- A minimum of a master's degree in business administration, development economics, environmental/climate studies, or a related field; a Bachelor's degree with significantly more relevant experience may be considered.
- At least seven (7) years of professional experience in business development, MSME support, or entrepreneurship ecosystem strengthening, with a demonstrated focus on climate-smart or green growth interventions.
- Demonstrated experience coordinating or providing technical oversight to training programs, accelerators, or capacity-building interventions delivered by consulting firms or partner organizations.
- Working knowledge of gender mainstreaming approaches in private sector development.
- Familiarity with donor-funded project implementation, including AfDB or similar development finance institution procedures, will be considered a strong advantage.
- Experience working in Liberia or a comparable fragile, conflict-affected, or transition context.
- Excellent written and spoken English, and strong report-writing and stakeholder coordination skills.

Duty Station: Monrovia, Liberia, embedded full-time within the Project Implementation Unit (PIU)

Start Date: TBA

End Date: TBA

Duration of Assignment: Up to 24 Months

EXPECTED DELIVERABLES

- Inception Note — outlining the work plan for coordinating Component 2 capacity development interventions, within one (1) month of engagement

- Technical Review Notes — on the Green Business Accelerator curriculum and the ESO training curriculum
- Quarterly Technical Progress Notes — on climate, gender, and green growth integration across Component 2 activities
- Input to the Project's Gender Action Plan and Gender Analysis — within six (6) months of engagement
- Input to the Finalized M&E System and Communications Strategy
- Input to the Project's Final Evaluation Report — in the final quarter of the assignment

The Recruitment Committee now invites eligible individuals to indicate their interest in providing the required services. Interested individuals shall submit their Expressions of Interest demonstrating their qualifications and relevant experience to perform the assignment. Selection will be made following the Individual Consultant Selection (ICS) method. Eligibility criteria and the selection procedure shall be in accordance with the African Development Bank's "Procurement Policy Framework for Bank Group Funded Operations" October 2015, which is available on the Bank's website at <http://www.afdb.org>.

Further information can be obtained at the address below during office hours, i.e. from 0900 to 1700 hours (GMT) on working days.

Expressions of interest must be delivered in a written form to the email address below by November 6, 2026 @ 1700 hours (GMT) and mention "Expression of Interest – Individual Consultancy Services for Business Development and Green Growth Specialist".

Attn.

The Chairperson

Recruitment Committee

Liberian Youth Entrepreneurship and Investment Bank

Monrovia, Liberia

Email: recruitmentcommitteeib@gmail.com; and copy yeibliberia@gmail.com