



# ELILI Social Microfinance

is seeking

## A rural development assistant

*(Liberian Nationals preferred, women applications welcome)*

**Duty station: Gbarnga with weekly trips to Zorzor**

### PRESENTATION

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To improve food security and climate resilience in landlocked areas of Liberia, Entrepreneurs du Monde is opening a social microfinance institution **ELILI Social Microfinance** using the developed and deployed methodology in 8 countries, covering 152,592 people, 87% of them women. The methodology of EdM involves offering loans to the beneficiaries without asking for any collaterals, guarantor or joint liability among the group. ELILI offers 4 interlinked services: training, savings, loans and agricultural advice.

### ABOUT THE POSITION

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The rural development assistant (RDA) has a triple role:

- S/He supports the development of new services targeting farmers
- S/He is responsible for the implementation of farmer field schools (FFS)
- S/He supports ELILI teams of field officers (FO) on topics related to agriculture

All these roles are equally important. The RDA works mainly in the field with partners.

### TASKS

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To ensure these roles, under the hierarchical responsibility of the general manager and the functional responsibility of the social microfinance development officer, the RDA will:

#### 1. Support the development of new services targeting farmers

- Conducting diagnostics on agriculture, health, social, education, WASH services in the communities of implementation of ELILI;
- Assisting in developing new services for farmers (procurement, access to market, clean cooking...);
- Training ELILI teams and partners on the new services developed;
- Participating in the reporting to donors.

#### 2. Conduct farmer field schools targeting ELILI partners

- Collecting farmers training needs both through FOs and on the field;
- Establishing a FFS planning;
- Organizing and facilitating FFS in the communities, according to Entrepreneurs du Monde guidelines;
- Supporting Entrepreneurs du Monde agronomists' team in developing new FFS.

#### 3. Support ELILI agro field officers

- Producing advice sheets on crops and animal husbandry for the credit committee;
- Preparing biweekly reports on the main factors influencing farming activities in ELILI's area of intervention;
- Providing advice to branch teams on credit committee decisions when needed;
- Organizing training of trainers of FOs.



#### 4. Other responsibilities

- Reporting any useful information to the direct supervisor;
- Performing all other tasks assigned to him/her by his/her direct supervisor;
- ELILI is in a developing stage, and the RDA job will be subject to evolution in the nature of tasks.

#### **PROFILE:**

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**Priority will be given to Nationals. Women applications welcome.**

**Education:** Degree in general agriculture

**Language:** Fluent/Proficient in English, Kolokwa and Kpelle mandatory, fluency in Lorma will be considered an asset.

**Professional experience:** At least one year's experience working with rural communities.

**Motorbike driving license is mandatory**

#### Prerequisites:

- Previous experience in agriculture development, cooperatives or rural business
- Animation skills and experience
- Good knowledge of the management of farming activities
- Rigour and organisational skills
- Ability to work in autonomy and to anticipate
- Taste for field activities and empowering vulnerable people
- Interest for agroecology and building resilience to climate change
- Good interpersonal and listening skills
- Strong social values
- High level of integrity
- Mastering of computer basics
- Writing skills

#### **CONDITIONS:**

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- Status: fixed term contract
- Post based in **Gbarnga with weekly travels to Zorzor.**
- Starting date: ASAP.
- Salary: basic salary 550 USD
- Medical assurance for the employee, a partner and 2 children.
- Interviews and tests will be organised in Gbarnga. Travel expenses related to recruitment are not covered by ELILI.

#### Documents to be transmitted:

- CV (maximum 4 pages)
- Cover letter to be written in English language (maximum 1 page)

Send your documents under the subject "Rural development assistant", to the e-mail address:

[recruitment@elili.org](mailto:recruitment@elili.org)

**Incomplete applications will not be considered.  
CVs longer than 4 pages will not be considered.**

Application submission deadline: Friday 20<sup>th</sup> of September 2024