

JOB ADVERT

Construction Supervisor

Created in 1979 and now operating in over 50 countries around the world, Action Against Hunger is one of the major actors in fighting hunger. Active in Liberia since 1990, Action Against Hunger has become one of the main humanitarian and development actors in the country focusing on Nutrition, Health, Mental Health and Psychosocial Support (MHPSS) as well as Food Security and Livelihoods (FSL), Water Sanitation and Hygiene (WASH) to address the underlying and root causes of nutrition insecurity. Action Against Hunger's work in Liberia has evolved significantly over the years from emergency response to longer-term development, aiming at ensuring the provision of nutrition services within the health system; promoting and implementing FSL and WASH interventions; and developing strong partnerships with local civil society and national NGOs as well as the Government of Liberia. Through the years, Action Against Hunger has developed a strong acceptance within the communities in the areas of interventions. Action Against Hunger Country office is located in Monrovia.

I. Summary of position

Action Against Hunger is seeking highly motivated professionals to join our team as **Construction Supervisor**. The Construction Supervisor will be a team player who collaborates with all staff, partners and other third parties engaging into construction activities with Action Against Hunger. He/ She will support the mission and values of Action Against Hunger by effectively ensuring quality and safety standards are met, and maintaining accurate project records. He/ She will foster a positive and inclusive work environment, ensuring that all persons involved in construction activities are motivated, well-supported, and aligned with the organization's goals to maximize Action Against Hunger's impact on the communities we serve through its construction initiatives.

II. Some key job responsibilities

Mission 1: Supervise and monitor construction activities under BEHOL Program from conception to completion as guided by construction manager:

- Ensuring contractors work together to deliver quality work adhering to strict deadlines.
- Monitoring construction processes, and providing onsite trainings if required
- Ensuring adherence to health and safety regulations at all times.
- Performing equipment, material, and routine site inspections.
- Ensure coherence in construction sites to complete works as scheduled.
- Scheduling regular meetings with contractor staff, site inspectors, managers, and staff.
- Writing progress reports, and presenting them to construction manager, and relevant staffs.
- Staying up-to-date with safety codes and advancements in construction.
- Processing paperwork and traveling to multiple sites as required.
- Collaborate with other project staff to keep them updated on work progress.
- Take instructions and advice from construction manager as required and deemed appropriate
- Report any mismatch in planned works and propose corrective actions.
- Ensure adherence to work standards, costs and regulations.

Mission 2: Represent Action Against Hunger and Develop Local Partnerships within his/her Sector of Intervention



- Ensure effective communication and participative approach of work within the partners and stakeholders involved in the program implementation.
- Participate in field visits by Construction and WASH stakeholders, donors whenever requested by the line manager or other senior management teams Update the recruitment tracker on a weekly basis and send to HRM

Mission 3: Gender and Safeguarding

- Integrate gender approach into own day to day work
- Ensure compliance to protection principles

IV. Qualifications & Experience

- Diploma in civil engineering, Construction engineering, architecture, hydro-geology, or related field. Bachelor's degree is an added advantage.
- Minimum 3 years previous work experience in construction work in the context of health (Health and WASH Facilities construction, Community WASH Management).
- Proven working experience in construction management.
- Advanced knowledge of construction management processes, means and methods.
- Expert knowledge of building products, construction details and relevant rules, regulations and quality standards.
- Familiarity with construction management software packages

V. Required Competencies And Skills

- Strong verbal and written communication skills to effectively interact with staff and stakeholders
- Understanding of all facets of the construction process.
- Ability to plan and see the "big picture"
- Competent in conflict and crisis management
- Excellent time and project management skills
- Computer skills in Word, Excel, MS Outlook, and MS Teams

VI. Remuneration package

Anticipated starting date: April 27, 2025

Contract length: 6 months renewable based on funding and performance

Location: Monrovia with frequent travels to other Action Against Hunger intervention areas

Basic Salary: \$1,000

Transportation allowance: \$135

Child Education Benefits: Pay in line with policy

Medical Insurance: staff and four dependents inclusive of spouse

HOW TO APPLY:

Are you passionate about creating a positive impact in the workplace and eager to showcase your construction skills? Action Against Hunger is seeking a dedicated **Construction Supervisor** to join our team and support our multi-sector projects. If you are self-motivated, culturally adept, and ready to make a difference, we want to hear from you! Please send your CV and motivation letter to:

recruitment@lr-actionagainsthunger.org with "**Construction Supervisor**" in the email subject line, along with three work-related references from your most recent employers no later than 27th March 2025, 5:00 PM

Action Against Hunger is committed to diversity and inclusion within its workforce, and encourages all competent persons, irrespective of gender, religious and ethnic backgrounds, including persons living with disabilities, to apply and become part of the organization.



Action Against Hunger is committed to protecting all persons it comes into contact with through our work, including children and at-risk adults. Action Against Hunger has ZERO TOLERANCE towards all forms of harm and abuse.

Action Against Hunger is an equal-opportunity Employer. Qualified women are particularly encouraged to apply.
