

**UNICEF LIBERIA REQUEST FOR PROPOSAL – PROVISION OF FULL TCP/IP DEDICATED INTERNET SERVICE FOR UN AGENCIES IN LIBERIA**

**PURPOSE:** UNICEF Liberia Country Office (LCO) is seeking a qualified institutional contractor to provide full TCP/IP dedicated Internet Service, as one account, for UN agencies at the Pan African Plaza Building, 1<sup>st</sup> Street, Sinkor, Monrovia, Liberia. (UNDP, UNFPA, WFP, FAO, UNHCR, UNICEF, WHO, UN Women, UNOPS, UNESCO, UNAIDS, UNDSS, OHCHR, UNIDO, JICA, RCO, UN Clinic and IOM)

**Reference No.: LRPS-2024-9191765**

Qualified institutions and companies meeting our eligibility criteria are to submit along with their bid response the following documents which will be used in the evaluation process:

- a) Completed UNICEF Supplier/Company Profile Form
- b) Copy of Company's registration in country of origin (if applicable)
- c) Copy of company's registration in Liberia (if applicable)
- d) Company Profile which should include:
  - Company structure
  - Company line of business
  - Number and type of employees
  - Trade License- (English Version)
  - Certificate of incorporation (if applicable)
  - Tax Registration Certificate (most current)
  - Any other licenses or authorizations issued by the appropriate government authority to operate a business in Liberia
- e) At least five (5) references of major customers/clients
- f) Companies must not have prior record of inappropriate conduct in ethical, social, or environmental issues (corporate responsibility)
- g) UNGM registration number (see direction provided in annex 3)
- h) Signed copy of UNICEF PSEA form

For all clarifications/questions, please contact [lbr-procurement@unicef.org](mailto:lbr-procurement@unicef.org) no later than **16 August @4pm GMT.**

Note that it is important that the interested **Company** read all provisions of the request to ensure that they understand UNICEF's requirements and can submit compliant proposals. Failure to do so may result in invalidation of their proposals.

The Official bid response email (for submission of all bids) is [lbr.bids@unicef.org](mailto:lbr.bids@unicef.org) (This email MUST NOT be used for questions) or to the address contained in the RFP package.

Deadline for submission of Bid is **28 August 2024 by 12:00 PM midnight, GMT time.**

**The Request for proposal for services (LRPS) package can be obtained from UNICEF Liberia Supply Office (Only by email request to [lbr-procurement@unicef.org](mailto:lbr-procurement@unicef.org)) between 25th July to 30th August 2024.**