

Welthungerhilfe Request to Tender



Please complete, sign, stamp and return to: **Welthungerhilfe**

RFQ No:	08832	Street:	Tubman Blvd, Fish Market, Blue Building
Supplies Request No:	WHHLBRSPR08832	City:	Monrovia, Liberia
Date:	10-Feb-25	Tel/Fax No:	+231 881153741
GPS Points		E-mail:	procurement.liberia@welthungerhilfe.de
To:	All Eligible Suppliers/Vendors		
Email:			

PLEASE QUOTE FOR THE SUPPLY OF THE FOLLOWING, (Request to Tender for the provision of LTA for Staffs' Group Life & Medical Insurance coverage for all projects)

Tubman Boulevard, Fish market, Sinkor, Montserrado County, Monrovia, Liberia

(Enter delivery address if delivery is required)

On or before Monday, March 31, 2025

(Enter a date if you need the goods to be ready for collection or delivered in a given timeframe)

IN ACCORDANCE WITH THE DESCRIPTION LISTED HEREUNDER

Monrovia, 10th February 2025

Welthungerhilfe was established in 1962. It is today one of the largest private organizations working in the area of development cooperation and humanitarian aid in Germany. Non-profit-seeking, non-partisan and non-denominational. Donations from the population at large fund our work in Africa, Asia and Latin America. In addition, Welthungerhilfe receives grants from the Federal German Government, the European Union, USAID/OFDA, the United Nations and many others worldwide recognized donors. Today Welthungerhilfe is in the market for the procurement of:

N0.	QUANTITY	DESCRIPTION	SPECIFICATIONS	
1.	12 Months	Group-Term Medical Insurance Coverage	LTA for Group-Term Medical Insurance Coverage for all project staffs' for a minimum period of 1-year.	Bid or offer received without valid tax clearance and business registration shall be considered non-responsive
2.	12 Months	Group-Life Assurance Coverage	LTA for Group-Life Assurance Coverage for all project staffs' for a minimum period of 1-year	

Selection Criteria:			
Submit technical and financial offer each staff + 2-Dependents (Spouse & Child or 2-Children)			
Submit Article of Incorporation and past performance records			
Submit detail profile and prove from a recognized Re-Insurer entity			
Submit timeline for settlement of medical/financial claims			
Submit detail list of preferred health facility for the 15 counties			
Submit medical evacuation and pandemic treatment procedures and cost			
Must possess a valid tax clearance and business registration documents			

Guaranteed Delivery Time/Period		Sub Total:			
<i>Please note that Welthungerhilfe Liberia will not accept damage/poor good/services or be responsible for the transportation back to supplier. The provider will be responsible to ensure that he or she provide the required specification.</i>		Delivery date:			
Signed by		Others: (Please specify)			
Supplier Signature:		Discount:			
Supplier Name:		Grand Total:			

Supplier Official Stamp:	07.02.2025 18:08 CET	Signed	Faith Battamijja	LAST DATE FOR RECEIPT OF OFFERS	27-Feb-25
		Welthungerhilfe	Head of Logistics, Procurement & Security		
Prices valid for ___ days	Payment conditions as per usual terms				

Please Provide Your Bank Details Below

Bank name:		
Bank address:		
Account name:		Account MUST be owned by the Bidder
Account number:		
Swift address:		ONLY fill if you are an International Bidders
BBAN:		To be Filled by Local Bidders from Within Liberia
Bank phone number:		