



## REPUBLIC OF LIBERIA NATIONAL CENTER FOR THE COORDINATION OF RESPONSE MECHANISM (NCCRM)



### JOB VACANCY ANNOUNCEMENT

**Position:** Thematic Expert Analyst – Crime and Criminality

**Reports To:** Lead Analyst

**Duty Station:** NCCRM, Liberia

**Salary:** Negotiable (Government of Liberia Payroll) **Start**

**Date:** To be determined

#### Institutional Background

The National Center for the Coordination of Response Mechanism (NCCRM) is an ECOWAS-supported Government of Liberia institution established under the ECOWAS Early Warning System Protocol (1999). In Liberia, NCCRM was created by Executive Order and subsequently enacted into law on July 7, 2022, following legislative approval.

The Center operates under a Statutory Board chaired by the Vice President of the Republic of Liberia and coordinates early warning and early response actions aimed at mitigating threats to human security. NCCRM provides early warning reports, policy briefs, alerts, recommendations, and response coordination across the thematic areas of:

- Gender
- Governance and Human Rights
- Security
- Crime and Criminality
- Health and Pandemic
- Environment

To strengthen its Crime and Criminality thematic unit, NCCRM invites applications for the position below.

#### Position Summary

The Thematic Expert Analyst – Crime and Criminality will provide analytical, technical, and coordination support to Liberia's early warning and response architecture by generating evidence-based crime and security analysis, alerts, and policy recommendations. The Analyst will work closely with government institutions, ECOWAS, civil society, and development partners to identify emerging threats and coordinate response actions that safeguard human security.

#### Key Duties and Responsibilities

The successful candidate will:

- Collect, analyze, and disseminate crime and criminality-related data to support early warning and early response actions.
- Identify trends, patterns, and risk indicators using quantitative and qualitative analysis.
- Prepare and submit analytical products, including alerts, policy briefs, recommendations, publications, monthly, and situation reports.
- Conduct statistical and geographical mapping analyses related to crime and criminality.
- Support planning and deployment of response actions to prevent and suppress criminal activities.
- Design and coordinate response action plans with relevant stakeholders.
- Track implementation of recommendations and conduct follow-up actions.
- Support the Lead Analyst and Executive Director in alert analysis and response coordination.
- Establish and maintain partnerships with ECOWAS, national institutions, and civil society for data and information exchange.
- Organize and facilitate briefing sessions on early warning reports.
- Produce national crime and security situation reports.
- Perform any other duties as assigned by the Lead Analyst and Executive Director.

## **Qualifications and Experience**

- **Only Liberian nationals may apply.**
- Minimum of **five (5) years of professional experience** in crime analysis, security, law enforcement, early warning/early response, or related governmental systems.
- Bachelor's degree in Criminology, Security Studies, Peace and Conflict Studies, or related field. A Master's degree is an added advantage.
- Demonstrated ability to analyze crime and criminality data and produce high-quality analytical reports.
- Proficiency in Microsoft Word, Excel, PowerPoint, and Access.
- Excellent written and oral communication skills.
- Strong analytical, organizational, negotiation, and problem-solving abilities.
- Ability to work independently and within multidisciplinary teams in a cross-cultural environment.
- Qualified female candidates are strongly encouraged to apply

## **Application Procedure**

Interested and qualified candidates should submit:

- A letter of application
- Curriculum Vitae (CV)
- Copies of relevant academic credentials

Applications should be sent via email to:

**[nccrliberia1@gmail.com](mailto:nccrliberia1@gmail.com) and copy the Haman Resource Office @ [saywhahgayflor@gmail.com](mailto:saywhahgayflor@gmail.com) or Phone No. 0775570761**

**Deadline: January 30, 2026, at 3:00 PM**

**Final appointment is subject to a background check by NCCRM, and only qualified Liberians are encouraged to apply**

