



Notice of Position Opening
External
Full Time

Title: Sport Club Hospitality Manager
Posting Number: S-094
Posting Date: April 19, 2024
Reporting to: Financial Controller
Grade Level: M1

Applications will be accepted up to May 3, 2024

Firestone Liberia is seeking a dynamic and experienced Hospitality Manager to oversee all aspects of hospitality services within our sports club. The ideal candidate will have a passion for delivering exceptional guest experiences, a keen eye for detail, and a talent for managing a team.

Responsibilities

- Develop and implement hospitality strategies to enhance the overall guest experience at the club.
- Oversee the day-to-day operations of the club's restaurants, bars, catering services, and event spaces.
- Create and maintain high standards for food quality, presentation, and service.
- Manage the scheduling, training, and performance of hospitality staff, ensuring a professional and guest-focused team.
- Collaborate with the culinary team to design menus that meet the preferences of members and guests.
- Coordinate and oversee special events, banquets, and tournaments, from planning to execution.
- Monitor inventory levels, order supplies, and manage budgets to achieve financial goals.
- Management of petty cash.
- Ensure compliance with health, safety, and sanitation standards in all hospitality areas.
- Build and maintain positive relationships with members, guests, vendors, and staff.

Requirements

- Bachelor's degree in hospitality management, Business Administration, or related field preferred.
- Proven experience in hospitality management, preferably in a sports club, hotel, or upscale restaurant setting.

Minimum Qualifications

- A minimum of 5 years' experience as a manager of club, restaurants, catering services, or similar role.

Preferred Qualifications

- Strong leadership skills with the ability to motivate and develop a team.
- Exceptional customer service and communication skills.
- Ability to work flexible hours, including evenings, weekends, and holidays as needed.
- Knowledge of food and beverage operations, including menu development and cost control.
- Knowledge of inventory management and basics of accounting and finance to achieve financial goals.
- Proficient in Microsoft Office Suite and hospitality management software.
- Certification in Food Handling and Alcohol Service preferred.

Send resume to: FSLBHR@bfusa.com

Human Resources Department, Firestone Liberia LLC

Please reference this posting number on all documents: S-094

NOTE: Only short-listed candidates will be invited

04/18/24