

Notice of Position Opening

External/Internal
Full Time

Title: Factory Quality Supervisor
Posting Number: S-16
Posting Date: September 5, 2024
Reporting to: Factory Quality Assurance Superintendent
Grade Level S2

Application will be accepted up to September 19, 2024

Firestone Liberia is seeking to hire an experienced **Factory Quality Supervisor** who is to work with Factory Quality Assurance Superintendent to plan, organize, and control production activities to ensure compliance to standards.

Responsibilities:

- Works with FQA Superintendent to maintain work instructions for all laboratory tests and quality inspection activities
- Evaluates raw material/finished product properties and monitor quality trends
- Ensures work instructions for: block rubber inspection, latex diagnosis, and water sampling analysis are updated.
- Ensures block rubber activities from packaging to shipping are coordinated.
- Coordinates with employees to solve personnel related issues.
- Ensures the training and evaluation of workers based on approved work instructions.
- Works with FQA Superintendents to validate standard operating procedures for production.
- Keeps records of laboratory equipment to ensure they are within calibration.
- Monitors activities of Estates Services to ensure its performance meets supply demands.
- Trains technicians using work instructions of latex diagnosis, environmental analysis and other laboratory practices.
- Works with FQA Superintendent to highlight quality issues.
- Performs other related duties as assigned.

REQUIREMENTS:

Education: Bachelor of Science degree in Chemistry, Biology or any related courses

Technical Know-How:

- Knowledge in general laboratory practice, auditing, monitoring and evaluation.
- Should be computer literate. Capable of leading teams.
- Ability to work efficiently under pressure.

Additional Qualities Require – Honesty, Team Player, Reliable/trustworthy, Result-driven.

Working Conditions

Satisfactory. Office covered but spends more time in the production areas outside office. Movement from office to production plant as often as possible. Office hours from 7:00am-3:00pm, 3:00pm – 11:00pm, and 11:00pm – 7:00am

Send resume (max. 3 pages) to: FSLBHR@bfusa.com
Human Resources Department
Firestone Liberia LLC.

Please reference this posting number on all documents: S-16



09/05/24